

Student Placement Clearance SUMMARY SHEET

Education Provider: University of Sydney University of Tasmania (Rozelle Campus) NSW HEALTH RTO

Discipline: _____ **Current year of Study (1st, 2nd etc.)** _____

Student ID: _____ **Are you an Australian Citizen or Permanent Resident?:** Yes: *No:

Student Name: _____ **Date of Birth:** _____

*In accordance with NSW Health policy, International Students, including those from New Zealand, (in addition to providing an Australian National Criminal Record Check) are required to produce a police certificate from their home country as well as any other country they have been citizens of or permanent residents in, since turning 18-years of age. If the student is unable to provide this document, a NSW Statutory Declaration must be completed declaring that the student has not committed any criminal offence or offences against children prior to entering Australia. **This declaration must be signed in front of a Justice of the Peace, Public Notary or Judicial Officer.** A person who intentionally makes a false statement on a statutory declaration is guilty of an offence, the punishment for which is imprisonment for five (5) years (*Section 25 Oaths Act 1900 NSW*).

All documentation is to be supplied in PDF format ONLY

Criminal Record Check and Code of Conduct documentation		*International students	
National Criminal Record Check: If issued by an Australian Police Service both sides of the document must be <u>submitted in pdf/colour</u> .	<input type="checkbox"/>	National Criminal Record Check from: Country of Origin: Or	<input type="checkbox"/>
Signed acknowledgement that the student has read and agrees to abide by the NSW Code of Conduct :	<input type="checkbox"/>	Completed Statutory Declaration <u>Statutory Declarations can only be countersigned by a NSW Justice of the Peace or Judicial Officer.</u>	<input type="checkbox"/>

To submit criminal record check updates

- USYD students submit documents to student.verification@sydney.edu.au
- UTAS students submit documents to slhd-cpu@health.nsw.gov.au ensuring the student ID number is in the subject line of the email.
- NSW Health RTO students submit documents to your course coordinator.
- Note; Criminal Record Checks issued prior to 1 October 2018, **have a three-year validity only**.

Review this information prior to submitting any immunisation documentation for review:

Acceptable evidence of protection against specified infectious diseases includes:

- Each record of Vaccination/TB Assessment/Serology recorded on the '**Vaccination Record Card for Healthcare Workers/Students**' must be dated, signed AND have a practice stamp affixed to every entry to validate the entry as legitimate.
- Any supporting documentation and/or medical records must be supplied in English and be legible.
- Each vaccination should be recorded on the immunisation card with batch numbers (if available) at the time of administration - Batch numbers for dTpa are required to determine that the correct vaccination has been administered.
- Serology results can be obtained as part of baseline evidence. Hepatitis B and Rubella serology results should only be recorded on the vaccination card as a 'numerical value' and **NOT** described in terms such as 'positive', 'negative', 'immune' or 'detected' and if obtained, Rubella serology results must be submitted at the time of assessment.
- Remember the '**Vaccination Record Card for Healthcare Workers/Students**' is a legal document and must be completed correctly; missing or incomplete documentation may require a subsequent visit to your GP, to rectify any identified issues. Therefore, use this document as a checklist prior to submitting any documentation for review, to prevent multiple return visits to the GP.

Disease	Type of Vaccination	Document Serology as Evidence	Evidence and Validation as a legitimate entry
Diphtheria, Tetanus, Pertussis (whooping cough) dTpa	One adult dose of Diphtheria, Tetanus and Pertussis administered in the last ten years. Not ADT or DT	Serological testing is not acceptable for this disease.	Date <input checked="" type="checkbox"/> Adult dose <input checked="" type="checkbox"/> Batch number REQUIRED <input checked="" type="checkbox"/> Signature and practice stamp to validate entry as legitimate <input checked="" type="checkbox"/>
Hepatitis B	History of age-appropriate course of Hepatitis B vaccination or appendix 9 completed. This MUST be recorded on the vaccination card.	AND Serology greater than or equal to 10mIU/ml to demonstrate immunity – <u>serology must be recorded as a numerical value</u>	Date <input checked="" type="checkbox"/> Batch number of vaccination if <u>available</u> <input checked="" type="checkbox"/> Signature and practice stamp to validate entry as legitimate <input checked="" type="checkbox"/> History of childhood Hep. B Vaccinations recorded OR Appendix 9 completed which must be recorded on vaccination card <input checked="" type="checkbox"/>
Measles, Mumps, Rubella	History of 2 doses of MMR vaccine at least one month apart MUST be recorded - this will determine the number of boosters required (if required) based on any serology results obtained.	OR Positive IgG for measles and mumps with rubella recorded as a numerical value. Serology report for rubella must be submitted (Only if serology has been obtained).	Date <input checked="" type="checkbox"/> 2 doses <input checked="" type="checkbox"/> OR Positive Serology demonstrating immunity <input checked="" type="checkbox"/> Batch number of vaccination if <u>available</u> <input checked="" type="checkbox"/> Signature and practice stamp to validate entry as legitimate <input checked="" type="checkbox"/> If obtained, serology report for Rubella submitted <input checked="" type="checkbox"/>
Varicella	2 doses of Varicella vaccine at least one month apart – 1 dose prior to age 14 OR 2 doses after 14 Yrs. OR AIR Record of Natural Immunity to Varicella	OR Positive IgG for Varicella A verbal history of Chicken Pox is not acceptable as evidence of immunity to varicella.	Date <input checked="" type="checkbox"/> 1 dose before 14 years of age recorded OR 2 doses after the age of 14 recorded OR Positive serology <input checked="" type="checkbox"/> OR AIR Record of Natural Immunity to Varicella Batch number of vaccination if <u>available</u> <input checked="" type="checkbox"/> Signature and practice stamp to validate entry as legitimate <input checked="" type="checkbox"/>
Tuberculosis (TB) TST screening	<p>Appendix 6 - Undertaking / Declaration Form has been fully completed</p> <p>Appendix 7 - Tuberculosis (TB) Assessment Tool has been fully completed noting all countries visited and the length of time spent in each of those countries</p> <p>TB Assessment: Has a BCG previously been administered? YES or NO (if previously administered this must be noted on the vaccination card)</p> <p>If TB testing is required: Tuberculin skin test (TST) Mantoux OR Quantiferon Gold Blood Test is to be completed and result recorded Yes OR No. Results must be recorded on the vaccination card with signature, date and practice stamp to validate the entry as legitimate. This includes any subsequent tests such as a CXR.</p>		

- Ensure that prior to submission you have checked your vaccination card against the checklist above.
- Missing or incomplete documentation will not be processed and you will be required to rectify identified issues.
- Full requirements for verification are noted here: https://www.slhd.nsw.gov.au/CCPU/student_tertiary.html