

Minutes

Sydney Local Health District

Twenty Fifth Meeting of the Board

Date: Monday 16 September 2013
Time: 9.00am -11.00am
Venue: Level 4, Lecture Theatre, Canterbury Hospital
Chair: The Hon. Ron Phillips, Chair

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Ms Victoria Weekes, Member
Mr Trevor Danos, Member
A/Prof. Christine Giles, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Dr Barry Catchlove, Member
Ms Frances O'Brien, Member

Apologies

Dr John Daniels, Member
Mr David McLean, Member
Professor Paul Torzillo AM, Member

In attendance

Mr Charlie Farah, Director, Performance Monitoring, System Improvement and Innovation
Mr Barrie Martin, Chair, SLHD Audit and Risk Committee – (9.00am – 10.15am)
Mr Steven Carr, Director, Finance, SLHD – (9.00am – 10.15am)
Ms Nerida Bransby, Acting Secretariat

2. Welcome and introductions

The Chair welcomed Members to the twenty fifth meeting of the Sydney Local Health District (SLHD) Board.

The Chair welcomed Mr Barrie Martin, Chair of the SLHD Audit and Risk Committee to discuss with the Board the Annual Financial Statements and the Special Purpose Service Entity of the SLHD for the year ended 30 June 2013.

The Board received and adopted the Financial Statements subject to no change and recommended that they be submitted to the Audit and Risk Committee meeting tomorrow for sign-off by the Chief Executive. Mr Martin congratulated Mr Carr and the District on the financial results.

3. Declaration of conflicts of interest

Mr Danny Lester declared that he is the Chief Executive of the Aboriginal Employment Strategy (AES) Ltd and may deal with, on occasions with the SLHD.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 19 August 2013 were moved and seconded. The Chair declared and signed the minutes as a true and accurate record of the meeting.

The Board discussed the content of the minutes. A meeting to be held with Dr Teresa Anderson and Ms Victoria Weekes to review.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

The Board received and noted the 2013 Asset Strategic Plan. A presentation on the Asset Strategic Plan will be provided at the next meeting.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report.

The Board discussed HealthPathways in the CE report. Mr Charles Farah spoke on the success of the HealthPathways launch and conference day. Three working groups have been established and it is anticipated to have up to sixty HealthPathways by February / March next year. These will all be placed on the website.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – July 2013.

The Board received and noted the SLHD Board reporting pack for July 2013.

7.2.2 Selected Performance Indicators

This Board noted that this report was not available

7.2.3 SLHD Financial and Activity

This Board noted that this report was not available

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. The Chief Executive tabled the following documents for information and discussion:

- Briefing Note on the progress of negotiations on the Service Delivery Agreement between SLHD and Lifehouse
- Flowchart concerning the Lifehouse Key Agreements as at 15 August 2013
- Lifehouse Risk and Mitigation Strategies
- The Chief Executive advised the Board that the Lifehouse Models of Care will be placed on the website.

The Board approved the contents of the briefing note. The Chair advised the Board that the agreements will be signed off By the Chief Executive following approval from Treasury.

The Chair thanked and congratulated Dr Teresa Anderson and Mr Trevor Danos for their commitment to the large amount of involved.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.
The Board requested an explanation concerning the Patient Complaints graph treatment trend line.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(viii) Community Health

The Board received and noted the Community Health report.

(ix) Population Health

The Board received and noted the Population Health report.

9.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the meeting held on 28 August 2013.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 1 November 2013.

10. Other Committee reports / minutes

10.1 PACS / RIS Implementation Steering Committee

The Board received and noted the confirmed minutes of the meeting held on 6 August and 13 August 2013. A report to be provided to the next Meeting. A letter of appreciation is to be sent to this Committee following the next Board Meeting.

10.2 Sustainability Committee

No meeting held.

10.3 Medical and Dental Appointments Advisory Committee

The Board received and noted the confirmed minutes of the meeting held on 14 August 2013.

10.4 Funding Reform and Performance Committee

The Board noted the meeting to be held on 15 August 2013 was cancelled.

10.5 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the meeting held on 21 August 2013

10.6 Revenue Enhancement Development Committee

The Board noted the meeting to be held on 28 August 2013 was cancelled.

10.7 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 4 September 2013 were not available.

10.8 SLHD Innovations Group

The Board noted the next meeting is to be held on 1 November 2013.

10.9 Collaboration for Excellence Executive Steering Committee

The Board noted the meeting was held on 12 September 2013.

(x) Mental Health

The Board noted the Mental Health Report was withdrawn.

The Chair advised the Board that the relevant site General Manager should be invited to present on their relevant facility report.

8. Matters for approval / resolution

8.1 District Healthcare Services Plan

The Chief Executive presented on the "SLHD District Healthcare Services Plan 2013 – 2018. The Board discussed and recommended:

- the need to look at how we manage beyond the five years
- measurement of KPIs
- reference to Lifehouse Australia
- community feedback
- evaluation of partnerships and what make them work
- add a section on HealthPathways and the impact on HealthPathways at a hospital level

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board noted the meeting was held on 16 September 2013.

9.2 Education and Research Committee

The Board received and noted the unconfirmed minutes of the meeting held on 19 August 2013. The Chair advised the Board that Ms Victoria Weekes would Chair the next meeting.

9.3 Communications Committee

The Board noted the meeting is to be held today 16 September 2013. The Chair advised the Board that Mr Danny Lester would Chair this meeting.

9.4 Audit and Risk Committee

The Board noted the next meeting is to be held on 26 September 2013. The Board noted that a special meeting would be held on 17 September 2013 to sign-off the annual financial statements

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting is to be held on 26 September 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard – July 2013

The Board received and noted this report.

11.2 Correspondence from Mr Ken Whelan, Deputy Director, MoH re June 2012/13 Fourth Quarter Performance Review

The Board received and noted this correspondence.

12. Other Business

12.1 Correspondence to the Chair, SLHD from the Director-General, Ministry of Health

The Chair tabled and discussed this letter of congratulations from Dr Mary Foley concerning the 2012/2013 Performance Review of the SLHD.

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 21 October 2013 at 9.00am – 12.00pm in the Boardroom at Concord Hospital.

The meeting closed at 11.15am.

The Board and the Canterbury Hospital Executive proceeded on a tour of the of the High Volume Short Stay building site at Canterbury Hospital.



The Hon Ron Phillips
Chair



Date