
Sydney Local Health District

Twenty Seventh Meeting of the Board

Date: Monday 18 November 2013

Time: 9.00am -12.00pm

Venue: Meeting Room 4, Croydon Community Health Centre

Chair: The Hon. Ron Phillips, Chair

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Ms Victoria Weekes, Member
Mr Trevor Danos, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Mr David McLean, Member
Professor Paul Torzillo AM, Member
Dr Barry Catchlove, Member
Ms Frances O'Brien, Member

Apologies

Dr John Daniels, Member
A/Prof. Christine Giles, Member

In attendance

Mr Jason Cheng, Acting General Manager, Croydon / Marrickville / Redfern
Community Health Centres (9.00am – 9.25am)
Ms Nerida Bransby, Acting Secretariat

2. Welcome and introductions

The Chair welcomed Members to the twenty seventh meeting of the Sydney Local Health District (SLHD) Board.

Presentations

1. Croydon / Marrickville / Redfern Community Health Centres

The Chair welcomed Mr Jason Cheng to the Board Meeting. Mr Cheng presented on:

- Overview of the Service
- Services Provided

- Clinical Activity
- Achievements
- Challenges
- Planned Projects

The Board thanked Mr Cheng for attending the meeting and for the presentation.

2. "Your Say" 2013 Employee Survey Results

Dr Anderson presented on the SLHD Your Say 2013 employee survey. The Board discussed the survey results and recommended:

- to be placed on the agenda for the SLHD Communications Committee obtain comparative data concerning discrimination

3. Patient and Family Centred Care

Dr Anderson presented on the Patient and Family Centred Care. The Board supported the recommendations contained in the presentation. Dr Catchlove tabled a paper concerning the overuse of tests and procedures. The Board discussed and agreed to circulate this paper to the Clinical Directors for review.

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

Confirmation of previous minutes

The minutes of the Board meeting held on 21 October 2013 were moved and seconded. The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

The Board received the Nous Board Evaluation report. The Board noted the date of 17 February 2014 for the workshop. Invitations have been sent to the SLHD Executive and Clinicians.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board noted:

- The District achieving 50% recording of all non admitted patient data, and on track for 100% by the end of December
- Commencement of TV access trial for private patients. A section on using private insurance to be included on the District's website.
- The progress of Clinical Redesign Projects and Health Pathways, with 18 individual pathways in draft stage
- The favourable financial performance of the District for the YTD September, and the achievement of 100% compliance with the creditors over 45 days target
- Continued high levels of activity across the facility emergency department during September
- Continuing improvement in the NEAT performance across all facilities, noting further initiatives to achieve the MoH targets
- Continued achievement of 100% for elective surgery timeframes
- Achievement of accreditation to National Standards by Balmain Hospital and RPA, with several areas "with merit". The Board discussed and agreed an article should be placed in HealthMatters and a letter of congratulations should be forwarded to the General Managers.
- Performance still remains at zero.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – September 2013.

The Board received and noted the SLHD Board reporting pack for September 2013.

7.2.2 Selected Performance Indicators

The Board received and noted the Selected Performance Indicators September 2013.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 30 September 2013.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. The Chief Executive advised the Committee a farewell for the staff was held on Friday 15 November 2013.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report. The Chief Executive advised the Board that interviews for the position of General Manager will occur on the 29 November 2013.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

- (vi) Croydon/Marrickville/Redfern Community Health Centres
The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.
- (vii) Drug Health
The Board received and noted the Drug Health report.
- (viii) Community Health
The Board received and noted the Community Health report.
- (ix) Population Health
The Board received and noted the Population Health report.
- (x) Mental Health
The Board received and noted the Mental Health Services report.

8. Matters for approval / resolution

8.1 Brief – Formally name the North West Precinct

The Board received the brief concerning the naming of the North West Precinct. The Board discussed and supported the name change with the removal of the word “precinct” to read Marie Bashir Centre.

8.2 Revised District Healthcare Services Plan

The Board received the Revised District Healthcare Services Plan. The Board endorsed the plan subject to the removal of “Lifehouse at RPA” to read Chris O’Brien Lifehouse.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the draft minutes of the meeting held on 11 November 2013.

9.2 Education and Research Committee

The Board received and noted the minutes of the meeting held on Monday 21 October 2013. The successful achievement of the on-line orientation for staff was raised and discussed.

9.3 Communications Committee

The Board noted the next meeting of the Communications Committee is to be held on 18

November 2013.

9.4 Audit and Risk Committee

The Board noted the next meeting is to be held on 5 December 2013.

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting is to be held on 27 November 2013.

9.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the meeting held on 23 October 2013.

9.7 Medical Staff Council Executive Meeting

The Board received and noted the minutes of the meeting held on 1 November 2013.

10. Other Committee reports / minutes

10.1 PACS / RIS Implementation Steering Committee

The Board received and noted the confirmed minutes of the meeting held on 1 October 2013.

10.2 Sustainability Committee

No meeting held.

10.3 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meeting held on 9 October 2013 and the 31 October 2013.

10.4 Funding Reform and Performance Committee

The Board noted the meeting to be held in October 2013 was cancelled.

10.5 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the meeting held on 15 October 2013

10.6 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 23 September 2013.

10.7 NSW Health / SLHD Performance Review Meeting

The Board noted the next meeting is to be held on 2 December 2013.

10.8 SLHD Innovations Group

The Board received and noted the draft minutes of the meeting held on 1 November 2013.

10.9 Collaboration for Excellence Executive Steering Committee

The Board received and noted the draft minutes of the meeting held on 18 October 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard – September 2013

The Board received and noted this report.

11.2 Select Committee Report on the Agistment of Horses at Yaralla

The Board received and noted the Select Committee Report on the Agistment of Horses at Yaralla.

11.3 Report Organ Donation Study Tour

The Chief Executive advised the Board that a meeting is scheduled for 20 November 2013 with senior clinicians from the Spanish Organ Donation Team. The Board deferred this agenda to the next meeting.

11.4 Brief - Imaging Think Tank

This agenda item is deferred to the next meeting.

12. Other Business


12.1 SLHD AGM

The Board received and noted the update on the planned proceedings for the SLHD Board. This agenda item was referred to the Communications Committee for further discussion.

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 16 December 2013 at 9.00am in the SLHD Boardroom.

The meeting closed at 12.00pm.



The Hon Ron Phillips
Chair

16/12/2013

Date