

Sydney Local Health District

Twenty Eighth Meeting of the Board

Date: Monday 16 December 2013

Time: 9.00am -11.00am

Venue: SLHD Boardroom

Chair: The Hon. Ron Phillips, Chair

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Ms Victoria Weekes, Member
Mr Trevor Danos, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Mr David McLean, Member
Dr Barry Catchlove, Member
Ms Frances O'Brien, Member

Apologies

Professor Paul Torzillo AM, Member
Dr John Daniels, Member
A/Prof. Christine Giles, Member

In attendance

Mr John O'Grady, Manager Customer Service and Revenue (9.10am – 9.45am)
Ms Nerida Bransby, Acting Secretariat

2. Welcome and introductions

The Chair welcomed Members to the twenty eighth meeting of the Sydney Local Health District (SLHD) Board.

Presentation / Discussion:

Mr John O'Grady, Manager, Customer Service and Revenue presented and discussed the Public Vs Private Inpatient Income – ABF Environment including:

- General Principles
- Overall impact on acute admitted NWAU performance
- Impact on budget

- Impact on capacity if more patients were private

The Board thanked John for attending the board meeting.

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 18 November 2013 were moved and seconded. The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board noted:

- The District is currently reporting approximately 55% of it non admitted activity at patient level.
- A meeting to be held with the CE, clinicians and GE to resolve any outstanding issues relating to the PACS/RIS.
- The Innovations Symposium will run on 15, 16, 17 May 2014.
- The \$3.497M unfavourable financial performance relating to long service leave for the YTD October 2013.
- The Board noted and discussed the new employee related graphs in the report. The CE advised the Committee that the General Managers need to have strategies in place for each staff member to get the annual leave balances lowered.

- Continued achievement of 100% for elective surgery timeframes
- Performance still remains at zero.
- Occupation of the Charles Perkins Centre Clinical Research Facility will be in June 2014.
- The Chief Executive updated the Board on discussions concerning the RPAH Lift Management Plan.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – October 2013.

The Board received and noted the SLHD Board reporting pack for October 2013.

7.2.2 Selected Performance Indicators

The Board received and noted the Selected Performance Indicators report for October 2013. The Board discussed the matter of comparison to another Health District.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 October 2013. The Board discussed and agreed the financial reports for December 2013 to be presented to the February 2014 Board meeting will be discussed in depth.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. The Board discussed the opportunity to have a tour of the Lifehouse building.

7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report. The Chief Executive advised the Board that interviews for the position of General Manager will occur on the 29 November 2013.
occurred.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(viii) Community Health

The Board received and noted the Community Health report.

(ix) Population Health

The Board received and noted the Population Health report. The Chief Executive outlined the proposed new structure for Population Health.

(x) Mental Health

The Board received and noted the Mental Health Services report.

8. Matters for approval / resolution

8.1 Board Calendar of Reports for 2014.

The Board received and adopted the 2014 calendar of reports.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the draft minutes of the meeting held on 9 December 2013.

9.2 Education and Research Committee

The Board noted that the next meeting is to be held on 17 February 2014.

9.3 Communications Committee

The Board received and noted the minutes of the meeting held on held on 18 November 2013.

9.4 Audit and Risk Committee

The Board received and noted the minutes of the meeting held on 5 December 2013.

9.5 Health Care – Clinical Quality Council

The Board received and noted the minutes of the meeting held on 27 November 2013.

9.6 Health Care – Clinical Council

The Board noted the next meeting is to be held on 18 December 2013.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 7 February 2014.

10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meeting held on 13 November 2013.

10.3 Funding Reform and Performance Committee

The Board noted the minutes of the meeting on 7 November 2013.

10.4 Surgical Demand Committee

The Board received and noted the minutes of the meeting held on 20 November 2013

10.5 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 27 November 2013.

10.6 NSW Health / SLHD Performance Review Meeting

The Board noted the next meeting is to be held on 2 December 2013.

10.7 SLHD Innovations Group

The Board received and noted the draft minutes of the meeting held on 6 December 2013.

10.8 Collaboration for Excellence Executive Steering Committee

The Board received and noted the draft minutes of the meeting held on 4 November 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard – October 2013

The Board received and noted this report.

11.2 Report Organ Donation Study Tour

The Board received and noted the draft report on the Organ Donation Study Tour. The Chief Executive advised the Board that further information will be provided when the Committee meetings recommence in the new year.

11.3 Brief - Imaging Think Tank

The Board received and noted the updated brief concerning the Imaging Think Tank.

11.4 Brief Hospital Radio Proposal for the SLHD

The Board received and discussed the correspondence concerning the Hospital Radio Proposal for the SLHD. The Board agreed this correspondence should be referred to the SLHD Communications Committee.

11.5 Audit and Risk Committee Report to the Board (Sept – Nov)

The Board received and noted the Audit and Risk Committee Report for the period September to November 2013.

12. Other Business

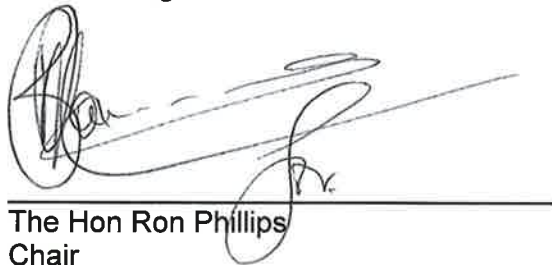
12.1 SLHD AGM

The Board discussed the outstanding success of the SLHD AGM held on 5 December 2013. The Board requested that the Chief Executive express their sincere gratitude to all the staff involved and all the staff that were in attendance.

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 17 February 2014 at 9.00am in the SLHD Boardroom.

The meeting closed at 11.10am.



The Hon Ron Phillips
Chair

17-2-14

Date