
Sydney Local Health District

Meeting One Hundred (Part One) of the Board

Date: Monday 15 June 2020
Time: 9.30am
Venue: Zoom Meeting
Chair: The Hon. Ron Phillips AO, Chair

1. Present and apologies

The Hon. Ron Phillips AO, Chair
Ms Victoria Weekes, Member
Dr Thomas Karplus, Member
Mr Richard Acheson, Member
Mr David McLean, Member
A/Professor Christine Giles, Member
Ms Frances O'Brien, Member
Ms Susan Anderson, Member
Ms Ronwyn North, Member
Ms Kerry-Anne Hartman, Member
Dr Mary Haines, Member
Dr Teresa Anderson, AM, Chief Executive (Departed 10.50am)

Apologies

Professor Paul Torzillo AM, Member

In attendance

Dr Alicja Smiech, Chair, Medical Staff Executive Council, SLHD
Ms Nerida Bransby, Secretariat
Dr Tim Sinclair, Executive Director of Operations, SLHD
Mr Ross Sinclair, Executive Director, Financial Operations, SLHD
Dr John Cullen, Clinical Director, Aged Care, Chronic Care, Rehabilitation, General Medicine, General Practice, Endocrinology and Andrology (9.30am - 10.15am)
Dr Natasha Spalding, Staff Specialist, Geriatric Medicine (9.30am - 10.15am)
Ms Debra Donnelly, Clinical Manager Aged Care, Chronic Care, Rehabilitation, General Medicine, General Practice, Endocrinology and Andrology (9.30am - 10.15am)
Mr Sven Nilsson, Disaster Manager (10.15am - 10.30am)

2. Welcome and introductions

The Chair welcomed members and guests to meeting one hundred (part one) of the Sydney Local Health District (SLHD) Board via zoom.

Minutes

3. Declaration / Removal of conflicts of interest

This agenda item was adjourned.

4. Confirmation of previous minutes

4.1 Minutes – 18 May 2020

This agenda item was adjourned.

4.2 CE Report – April 2020

This agenda item was adjourned.

Presentations:

1. *Residential Aged Care Facilities (RACF) Outreach Response to COVID-19*

Dr Cullen, Dr Spalding and Ms Donnelly presented on the Residential Aged Care Facilities Outreach Response to COVID-19 including:

- There are fifty eight RACF with 4298 residents
- Life Expectancy - Residential care is not a lifestyle choice
- The problems
 - Royal Commission into aged care interim report 2019
 - Residential Care running as accommodation rather than a health service
 - RACF Commonwealth versus State collision
- Outreach Evolution
 - Aged chronic care triage
 - 2011 - 2017 early adoption
 - 2017 Review of practice
 - Change management ACCORD Project - A Collaborative Care Outreach in Residential Aged Care Facilities across the SLHD and the issues identified
- Outreach Models of care –
 - 2018 new models of care introduced
 - Outreach models of care principles
 - Scope of practice
 - Right time and place
 - Outreach equity
 - Outreach plan and staged implementation
- Clinical Governance, Outreach Work and Activity
 - Meetings occur every weekday
 - RACF links
 - Staffing as at January 2020 for medical and nursing
 - Admissions
 - Hospital presentations
- Aged care and COVID-19
 - High risk environments

- World statistics
- Enclosed social environments
- Response – competence, surveillance, preparedness and outbreak management
- Communications
- Referrals
- Admissions to RACF outreach and occasions of service
- Emergency Department presentations
- Virtual care developments
- Ongoing outbreak planning
- Outreach COVID-19 staffing
- Maintain outreach planning and surveillance
- Outreach dreaming
- Meetings occur weekly with RACFs and SLHD Aged Care Staff

Following the presentation the Board discussed:

- Residents in RACF are in our District
- Understanding consequences from the Royal Commission
- Improve communication with the RACF
- Present to Commission and the need to Improve communications to publish service

The Board Chair and Members thanked John, Natasha and Debra for their commitment, dedication and care. The Board is fully aware of the challenges and will provide their total support.

2. *Disaster Management* - as per agenda 9.4 (ii)

Mr Nilsson presented on Disaster Management including:

- Activation of flow chart for key departments and personnel structure during disasters
- Roles and involvement of the Australian and New South Wales Governments
- Pandemic Stages
- State co-ordination of emergencies
- NSW Health Emergency Management Committee
- State Pandemic Management Team
- SLHD Pandemic (COVID-19) Steering Committee and membership
- SLHD co-ordination of emergencies
- SLHD Health Service Functional Area Co-ordinator (HSFAC) and facility controllers
- Recent and upcoming Emergency management exercises
- Recent Initiatives

The Board Chair thanked Sven for the presentation and advised the Board that Sven is in the background of emergencies providing advice and getting things done.

3. *COVID-19 Financial Deep Dive*

Mr Ross Sinclair presented on COVID-19 Financial Deep Dive including:

Minutes

- Overview
- Strong Governance Framework
- COVID-19 Process
- Base costs
- Incremental Costs
- Forecasts March and April 2020
- COVID-19 expense forecasts
- Forecast COVID-19 lost revenue
- Legacy Costs
- Opportunity Costs
- Surgery Impacts
- Total Surgery Projected Costs
- Treasury Visit
- Next Steps

The Chair and the Board thanked Ross for the presentation.

Due to time constraints and other commitments, the Board Chair and Members agreed to adjourn this meeting and to continue with the remainder of the agenda next week at a mutual convenient time to all. Three available two hour blocks of time is to be circulated to all members.

5. Matters arising from the previous minutes

5.1 Action sheet

This agenda item was adjourned.

6. Patient Story

This agenda item was adjourned.

7. Standing Items

- 7.1 Acronyms List
- 7.2 Financial Classification Codes
- 7.3 Board Calendar 2020

These agenda items were adjourned.

8. Chairman's Report

This agenda item was adjourned.

Minutes

9. Chief Executive's report

This agenda item was adjourned.

9.1 Finance and Performance Reports

9.1.1 SLHD Board reporting pack – April 2020

This agenda item was adjourned.

9.1.2 Selected Performance Indicators – March 2020.

This agenda item was adjourned.

9.1.3 HealthPathways Dashboard Report

This agenda item was adjourned.

9.1.4 MoH Board Report for the SLHD

This agenda item was adjourned.

9.2 Project updates

9.2.1 Lifehouse

This agenda item was adjourned.

9.2.2 Macquarie International Private Hospital

This agenda item was adjourned.

9.3 Capital Works Report

This agenda item was adjourned.

9.4 Clinical Governance and Risk Reports

(i) Quarterly Report

This agenda item was adjourned.

(ii) Disaster Management

Refer to presentations

- (iii) SLHD Risk Register

This agenda item was adjourned.

9.5 Audit and Risk Committee Report – Period 16 March – 5 June 2020

This agenda item was adjourned.

9.6 Facility Reports – April 2020

- (i) Balmain Hospital

This agenda item was adjourned.

- (ii) Canterbury Hospital

This agenda item was adjourned.

- (iii) Community Health

This agenda item was adjourned.

- (iv) Concord Hospital

This agenda item was adjourned.

- (v) Drug Health Services

This agenda item was adjourned.

- (vi) Mental Health Services

This agenda item was adjourned.

- (vii) Oral Health Services and Sydney Dental Hospital

This agenda item was adjourned.

- (viii) Population Health

This agenda item was adjourned.

- (ix) Royal Prince Alfred Hospital

This agenda item was adjourned.

- (x) RPA Virtual Hospital

This agenda item was adjourned.

- (xi) Tresillian

This agenda item was adjourned.

Minutes

(xii) Lifehouse

This agenda item was adjourned.

(xiii) Public Health Unit

This agenda item was adjourned.

(xiv) Health Equity Research and Development Unit (HERDU)

This agenda item was adjourned.

(xv) Croydon / Marrickville / Redfern Community Health

This agenda item was adjourned.

10. Matters for approval / resolution

Nil to report

11. Board Committee reports / minutes

11.1 Finance, Risk and Performance Management Committee

This agenda item was adjourned.

11.2 Education and Research Committee

This agenda item was adjourned.

11.3 Communications Committee

This agenda item was adjourned.

11.4 Audit and Risk Committee

This agenda item was adjourned.

11.5 Health Care – Clinical Council

This agenda item was adjourned.

11.6 Health Care – Clinical Quality Council

This agenda item was adjourned.

11.7 Medical Staff Executive Council

This agenda item was adjourned.

Minutes

11.8 Patient and Family Centred Care Steering Committee (bi-monthly)

This agenda item was adjourned.

11.9 Aboriginal Health Steering Committee (bi-monthly)

This agenda item was adjourned.

11.10 Organ Donation for Transplant – Quarterly Report due August 2020
(April 2020 – June 2020)

This agenda item was adjourned.

12. Other Committee reports / minutes

12.1 Sustainability Committee (bi-monthly)

This agenda item was adjourned.

12.2 Medical and Dental Appointments Advisory Committee

This agenda item was adjourned.

12.3 SLHD Targeted Activity and Reporting Systems (STARS)

This agenda item was adjourned.

12.4 Surgical Demand Committee (bi-monthly)

This agenda item was adjourned.

12.5 Finance Leaders Forum (previously Revenue Enhancement Development Committee)

12.6 NSW Health / SLHD Performance Review Meeting

This agenda item was adjourned.

12.7 Organ Donation for Transplantation

This agenda item was adjourned.

12.8 Major Procurement, Assets and Imaging Steering Committee

This agenda item was adjourned.

12.9 Yaralla Estate Community Advisory Committee (bi-monthly)

This agenda item was adjourned.

12.10 Concord Hospital Redevelopment Executive Steering Committee

This agenda item was adjourned.

Minutes

12.11 Sydney Healthy Eating and Active Living Committee (SHEAL) (bi-monthly)

This agenda item was adjourned.

12.12 Minutes of the District Security Co-ordination Committee

This agenda item was adjourned.

13. Matters for noting

This agenda item was adjourned.

14. Other Business

This agenda item was adjourned.

15. Next Meeting

The next meeting is to be held on Monday 20 July 2020 at 9.00am.

The meeting closed at 11.05am.

Ron Phillips

Chair

21 July 2020

Date