

Name of service/Department	Patient Administration Services (PAS)
Brief description of service/department	<p>Located on the ground floor, our staff will probably be the first people you see when you visit the Hospital.</p> <p>Our role is to make you feel welcome, keep your personal details up to date and give information about the services available.</p> <p>Our team ensures patient's recorded information is kept strictly confidential by following privacy and record keeping laws.</p>