SLHD Research Governance (SSA) Drop-in Clinics 2026:

Queries covered include:

- Assistance with how to submit an SSA
- Amending master documents to be Site Specific
- Head of Department Clarification
- Submitting a Site Amendment
- Having Milestones added
- Legal Document requirements
- Addition of Research Staff requirements
- Any other Governance queries

Training presentations:

Future topics to be advised. Suggestions welcome.

Purpose: SLHD (RPAH & CRGH) Research Governance Officers are providing a drop-in clinic and short 5-10 minute training presentations to support researchers and their staff in how to submit a Site Specific Application, submit correct documentation and process all stages of an application.

Do I need to book? There is no need to book

What to bring? This will depend on where you are at in preparing your Site Specific Application or response. Please have relevant documents available.

Will I be required to do anything? After your attendance, you will be invited to provide voluntary, anonymous feedback on the clinic.

Facilitated by:
Ms Sarah Truong – Quality & Projects Manager, SLHD Research Offices
Ms Estelle Ali – Research Governance Officer – RPAH Research Office

Venue & Time:

12.00pm - 1.00pm the **first Tuesday** of every month.

Drop-in Location: Microsoft Teams
Microsoft Teams: Click here to join the meeting
Meeting ID: 448 149 695 337 **Passcode:** RLu74c

Clinic dates 2026:

Tuesday, 10 February 2026
Tuesday, 3 March 2026
Tuesday, 7 April 2026
Tuesday, 5 May 2026
Tuesday, 2 June 2026
Tuesday, 7 July 2026
Tuesday, 4 August 2026
Tuesday, 1 September 2026
Tuesday, 6 October 2026