The second meeting of the Mandatory Training Operational Advisory Group (MTOAG) was convened on 14 September 2016. Operational advice provided by the MTOAG on changes to targeting was presented to the MTSC and considered in final decisions that are detailed below.

MTOAG recommended the name of content object Life Support Assessment Tools is modified to just Life Support Assessment. HETI are progressing this change.

### Mandatory for Students

HETI is leading a project to integrate ClinConnect, Stafflink and HETI Online so that students undertaking clinical placements can have access to their MT. The MTSC agreed with the proposal that both clinical and non-clinical students complete: Introduction to Work, Health & Safety, Hazardous Manual Tasks, Privacy Module 1 – Know your boundaries and Hand Hygiene. Clinical students must also complete: Between the Flags – Tier 1. Post Graduate Midwife Students must also complete: Foetal Welfare Assessment and Maternal Emergency and Neonatal Resuscitation Training. The following training requirements can be determined locally for clinical students: Between the Flags – Tier 2, Sharps Injury for Clinical Staff and Infection Prevention and Control Practices for Clinical staff.

### Ministry of Health Staff

The MTSC agreed that Ministry of Health (MoH) staff are not required to do the current Child Protection training pending the release of the revised Child Protection training module scheduled for early 2017, for which all MoH staff will be targeted. MTSC also agreed the Mandatory Training requirements for Health System Support Group (HSSG) staff are aligned with the training for Ministry of Health Staff.

### Compliance Rates

A preliminary compliance data report was presented to the MTSC and it was pleasing to see that nearly all LHD/Ns had reached or exceeded the revised target of 80% compliant at 30 June 2016. Data limitations were noted; also that the required data parameters are not readily available in a standard report. Consultations are underway between HETI, MOH and eHealth to develop a standard report within the LMS to monitor compliance in the future.

### Changes to Targeting by Professional Groups

**Pathologists**

MTSC agreed to remove the Pathologists ANZSCO Code 253915 from the Basic Life Support and Life Support Assessment Tools training. Pathologists primarily work in laboratories and do not have patient contact.

**Social Workers in non-clinical roles**

MTSC agreed that Social Workers in non-clinical roles are not required to do Basic Life Support and Life Support Assessment Tools, Care Coordination, Introduction to Safety and Quality and Sharps Injury for Clinical Staff and are instead required to do Sharps Injury for non-clinical Staff. However, if they transition into clinical roles or have a combined clinical and non-clinical role they must be identified locally and targeted to do the training.

**Nurse Managers in non-clinical roles**

MTSC agreed Nurse Managers in non-clinical roles are not required to do Aseptic Technique, Invasive Device Protocols, Clinical Transfusion Practice (BloodSafe), Basic Life Support and Life Support Assessment Tools.

On advice from MTOAG it was agreed the preferred approach is for Local Health Districts/Specialty Networks to identify individual Social Workers and/or Nurse Managers to whom the training is not relevant and use the HETI Proformas to request de-targeting of these individuals done by eHealth.

The Australian Commission on Safety and Quality has prepared a Training Needs Analysis for Basic Life Support, the MTSC strongly recommend LHD/Ns use this tool in the decision making process.

### Courses flagged for removal from the Mandatory Training Matrix

**Powered Air Purifying Respirator** – Ambulance NSW advised training will become available should the equipment be required.

**Oral Health Program and List Management Protocols** – Centre for Oral Health Strategy have advised this training is a locally determined activity with no state-wide curriculum.

### Useful links

- [HETI Online](http://hetionline.health.nsw.gov.au)
- [Equivalency Register](http://www.heti.nsw.gov.au/programs/mandatory-training/equivalency_request_process/)
- [LHDN LMS contacts](http://intranet.hss.health.nsw.gov.au/about/ehealth/corporateit/heti-online-learning-management-system/lhd-business-contacts)