

SLHD Research Governance (SSA) Drop-in Clinics 2024:

Queries covered include:

- Assistance with how to submit an SSA
- Amending master documents to be Site Specific
- Head of Department Clarification
- Submitting a Site Amendment
- Having Milestones added
- Legal Document requirements
- Addition of Research Staff requirements
- Any other Governance queries

NEW Training presentations:

Topic	Time/Date
Researcher Feedback on websites	12pm, 7 Feb 2024
Authorisation Conditions – NSW Health Pathology	12pm, 6 Mar 2024
GCP certificates	12pm, 3 Apr 2024
Authorisation Conditions – Ethics post-approval	12pm, 1 May 2024
Checking the Research Office website	12pm, 5 Jun 2024

Future topics to be advised.
Suggestions welcome.

Purpose: SLHD (RPAH & CRGH) Research Governance Officers are providing a zoom drop-in clinic and short 5-10 minute training presentations to support researchers and their staff in how to submit a Site Specific Application, submit correct documentation and process all stages of an application.

Do I need to book? There is no need to book

What to bring? This will depend on where you are at in preparing your Site Specific Application or response. Please have relevant documents available.

Will I be required to do anything? After your attendance, you will be invited to provide voluntary, anonymous feedback on the clinic.

Facilitated by:

Ms Sarah Truong – SLHD Ethics and Governance Support Manager
Ms Estelle Ali – Acting Research Governance Officer – RPAH
Ms Kate Flinders – Manager of the Concord Research Office

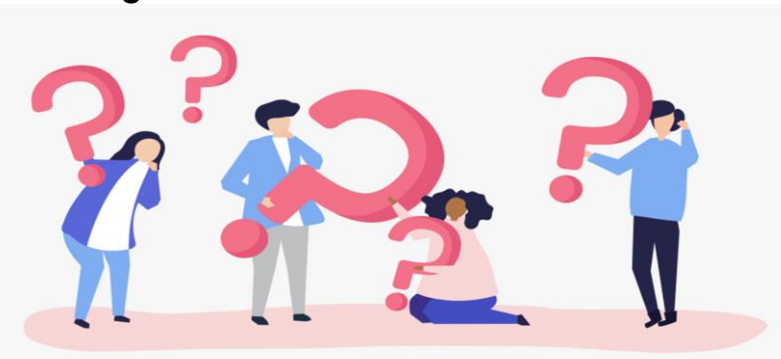
Venue & Time:

12.00pm - 1.00pm the **first Wednesday** of every month.

Drop-in Location:

Microsoft Teams: [Click here to join the meeting](#)

Meeting ID: 448 149 695 337 Passcode: RLu74c



Clinic dates 2024:

Wednesday, 7 February 2024
Wednesday, 6 March 2024
Wednesday, 3 April 2024
Wednesday, 1 May 2024
Wednesday, 5 June 2024
Wednesday, 3 July 2024
Wednesday, 7 August 2024
Wednesday, 4 September 2024
Wednesday, 2 October 2024