

Sydney Local Health District Yaralla Community Advisory Committee

Date: Monday, 24 February 2014 Time: 5:15pm – 8:00pm
Venue: Executive Boardroom
Concord Repatriation & General Hospital.
Chair: Dr Teresa Anderson, Chief Executive

1. Present & Apologies

Present

Dr Teresa Anderson	Chief Executive
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Ms Madeleine Kitchener	Graduate Health Management Trainee
Mr Norm Buckley	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Guy Pinkerton	Local Resident / Neighbour
Mr Robert Hussey	Local Resident / Neighbour
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage
Mr Stephen Saldatos SLHD	Head Gardener, Concord Repatriation General Hospital,
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Deb Flood	Director, Capital Works
Mr Ron Turner	BlueVisions
Mr Ed Beebe	Heritage Division, NSW Office of Environment & Heritage
Mr Adam Hunter	Landscape Architect, Environmental Partnerships
Mr Paul Rappoport	Heritage Consultant, Rappoport
Ms Phillipa Doig	Heritage Consultant, Rappoport
Professor Paul McGreevey	Faculty of Veterinary Science, University of Sydney
Ms Mariam Moubarak	Contracts Administrator, Blue Visions
Mr Frank Tong	Capital Insight

Apologies

Nil

Minutes

2. Confirmation of previous minutes

The minutes from 13 January 2014 were endorsed as a true and accurate record of the meeting.

3. Actions arising from previous minutes

The action list was rolled over to next meeting Monday, 24 March 2014 as presentations went overtime.

4. Presentations

The following presentations occurred and the Committee would like to express their gratitude to all those that presented and gave their time on the evening.

Blue Visions, Agistment Facility Report by Ron Turner

The presentation covered an assessment of the current property condition and discussed the required maintenance works to improve the estate.

University of Sydney, Faculty of Veterinary Science, Horses and Dogs at Yaralla by Professor Paul McGreevy

The presentation covered animal welfare with particular reference to dogs and horses. The risks and benefits associated with these animals and the standards to which they should be cared for.

Action: Codes of practice to be distributed to committee members.

Environmental Partnerships, Horticultural Presentation by Adam Hunter

The presentation was on the landscape refurbishment of the Estate and made suggestions of how to improve the quality of soil and vegetation.

Actions: An options paper for parking areas is to be developed.
It was recommended to the Trustee that SLHD proceeds with the installation of bollard signage.

NSW Office of Environment & Heritage, Flora Presentation by Stuart Read

The presentation covered the different varieties and heritage of flora around the Yaralla estate.

Rappoport, Conservation Management Plan by Paul Rappoport and Phillipa Doig

The importance of a conservation management plan and the content specific to Yaralla Estate was presented.

Action: All committee members to review the final Conservation Management Plan (CMP) before it is uploaded to the Yaralla website in due course.

Capital Insight, Proposed Signage by Frank Tong

The presentation covered preliminary signage research and a development concept to improve the information available to visitors.

Action: The committee supported the progression of the signage project for the Yaralla

Estate.

5. Information for Noting and discussion at next meeting

- 5.1 SLHD Code of Conduct
- 5.2 Draft Expression of Interest for Use of Yaralla Estate form
- 5.3 Draft Consumer Agreement

6. New Business

A workshop is to be held next meeting on 24 March 2014 at 6pm to develop a workplan and goals for the committee.

7. Next Meeting

Monday, 24 March 2014, 6-7pm. City of Canada Bay Museum, 1 Bent St, Concord

Action List

Action items arising from Yaralla Estate Community Advisory Committee meetings

ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
Presentation	Lois Michel's presentation to be put on USB for committee members.	Lois Michel Madeleine Kitchener	10/02/14 10/02/14	Pending
Terms of Reference	Tim Sinclair to send Bob Hussey SLHD Confidentiality form. Bob Hussey to work on Confidentiality section for ToR. Planning Session to occur for workplan and goals	Tim Sinclair Bob Hussey Madeleine Kitchener	10/02/14 10/02/14 March	Ongoing 24/03/14
Business Cards	Template for business cards to be presented to the committee	Corryn McKay	10/02/14	
Communication Strategy	Corryn and Guy to meet re communication strategy Corryn to draft communication strategy	Corryn McKay Corryn McKay	10/02/14 March	
Proposals	Proposal process to be drafted Register of ideas – Committee and Community	Tim Sinclair Madeleine Kitchener	10/02/14 Ongoing	Circulated
Other	Codes of practice for horse agistment to be distributed to committee members An options paper for parking areas is to be developed All committee members to review the final Conservation Management Plan (CMP) before it is uploaded to the Yaralla website in due course	Madeleine Kitchener Committee Committee	24/03/14 24/03/14 April	
Presentation	List and timeline of other presentations to occur	Madeleine Kitchener	February	Complete
Website	Individual blurbs to be sent to Madeleine Kitchener Generic Yaralla Committee email to be established	All members Madeleine Kitchener	25/01/14 10/02/14	Complete