

## Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Monday, 15 July 2014                      Time: 6:00pm – 8:00pm  
Venue: City of Canada Bay Museum  
1 Bent Street, Concord  
Chair: Dr Teresa Anderson, Chief Executive

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### 1. Present & Apologies

#### Present

Dr Teresa Anderson	Chief Executive
Professor Roger Garcia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Ms Madeleine Kitchener	Graduate Health Management Trainee
Mr Norm Buckley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Robert Hussey	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Stephen Saldatos	Head Gardener, Concord Repatriation General Hospital
Mr Jeremy Roper-Tyler	Local Resident / Neighbour

#### Apologies

Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Mr Guy Pinkerton	Local Resident / Neighbour
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage

#### Presentation

Mr Colin Rook

# Minutes

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## 2. Confirmation of previous minutes

The minutes from 23 June 2014 were endorsed as a true and accurate record of the meeting with minor amendments.

## 3. Actions arising from previous minutes

Please refer to attached action list.

### *Hyacinth Cottage*

Modification plans are progressing for hyacinth cottage to be turned into a step down unit for burns patients. It was requested if the City of Canada Bay Museum could include this in the monthly newsletter and this was endorsed.

### *Open Day*

SLHD will be hosting a Health Open Day on the Yaralla Estate on Saturday 16 August 2014. All committee members are invited and encouraged to attend.

City of Canada Bay Historical Society will be hosting one of their regular open days on October 26<sup>th</sup> and plans are progressing to have tours through the Yaralla House in consultation with the staff of the HIV/Dementia service. Patients and their relatives are also being consulted.

### *Green House*

**Action:** Stephen to investigate logistics and requirements of having a greenhouse on the Estate.

### *Priorities*

A meeting occurred to work on the priorities that were suggested in the Rappoport Conservation Management Plan. These were then categorised into urgent and non-urgent and indications of which year they will progress. Various quotes are being obtained for works and a specialist in grotto repairs is being sought. Once quotes have been obtained the committee will work on the timeframes for these.

### *Awards*

The committee wished to express congratulations to Lois for her volunteer's award and the districts capital works team for their award for the restoration of the boathouse at Thomas Walker. Yaralla House has also been entered for a Premiers Award after its refurbishment.

### *Uses for Yaralla*

Bollards for the main driveway are progressing through the Office of Environment and Heritage.

### *Community Gardens*

It was suggested that the community gardens should be located between the stables and to investigate converting the small stable into an amenities block. Use sleepers so if they are unsuccessful they can be removed easily.

### *Parking*

Options paper to come to a future meeting.

# Minutes

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## *Coffee Van*

An expression of interest for a mobile coffee van on Yaralla Estate to be drafted and come to the committee for review.

**Action:** Alan to provide draft EOI for coffee van.

## *Ranger*

A ranger for the Estate is being recruited who will be responsible for ensuring users of the Estate are treating it with respect and will also assist with supervision of photography parties, ensuring they receive exclusive use of certain areas.

## *Photography*

The current price of photography on the Estate is less than the councils in the area and it was recommended that the District increase their prices to the average.

**Action:** Alan to find out costs of photography at Olympic Park.

## **Presentation by Colin Rook – Model Aircraft Flying Space**

The committee will consider the merits of this proposal once the Yaralla Estate Management Plan has been updated following community consultation.

## **4. Information for Noting and discussion**

### 4.1 Andrew Huggart

To do presentation on unique bird life at a future meeting. An interactive webpage on the Yaralla website could include a section to upload photos of various birds that are found on the Estate and link to information about the bird.

**Action:** Invite Andrew to future meeting for birdlife presentation.

### 4.2 Letter from Jeremy

A plot in the community gardens should focus on therapeutic effects (information/evidence of benefits was provided). Concord Hospital could potentially use the gardens and effects on patients for research purposes. There has already been great interest from staff, students, mental health, aged care and cancer services. It was noted that it is important for a sitting area to be established as well for onlookers.

**Action:** Landscapers to be contacted and asked to map out and approve concept of community garden.

## **5. Other Business**

### Pathways proposal

It would be ideal if the pathways could meet up with the Kokoda track. Look into solar lighting for the pathways.

**Action:** Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda track.

## **6. Next Meeting**

Tuesday, 19 August 2014, 6-8pm. City of Canada Bay Museum, 1 Bent St, Concord

# Action List

## Action items arising from Yaralla Estate Community Advisory Committee meetings

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.	Work plan	Rules and regulations for final comment	Madeleine Kitchener	August	
2.	Conservation Management Plan	Teresa to organise landscape architect and soil expert to attend a future meeting regarding options. Media release from SLHD and Committee advising of decision based on scientific evidence.	Teresa Anderson Committee	2014 June	Pending Pending Expert
3.	Open Day	Roger to work with Lois to organise open house. Draft schedule of tours to come to next meeting	Roger Garsia Lois Michel	August	
4.	Parking	An options paper for parking areas is to be developed GM Concord to work on a parking and access paper to maximise access for the community.	Deb Flood Deb Flood	July July	Ongoing Ongoing
5.	Other	Explore opportunities for permanent or temporary coffee shops/small business.	Madeleine Kitchener	July	Ongoing
6.	Revenue opportunity	Alan to draft EOI for coffee van	Alan Marsh	August	
7.	Photography	Alan to find out costs of photography at Olympic Park	Alan Marsh	August	
8.	Community Garden	Landscapers to be contacted and asked to map out and approve concept of community garden.	Teresa Anderson	September	
9.	Greenhouse	Stephen to investigate logistics and requirements of having a greenhouse on the Estate.	Stephen Soldatos	August	
10.	Pathways	Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda track	Bob Lusby Teresa Anderson	September	
11.	Communication strategy	Corryn to amend communication strategy for comment prior to next meeting. Madeleine to send out Communication Strategy for final comment.	Corryn McKay	July	Complete
12.		Pictures of the restorative work that has been done to be collated	Madeleine Kitchener	May/June	Complete

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
		and put on Website.	Lois Michel		
13.	Priorities	Organise a meeting with Stuart, Deb, Teresa and Lois to work out priorities of building works within two weeks and bring back to the next meeting. Also discuss the signage and get the main signs underway.	Madeleine Kitchener	July	Complete
14.		Director, Captial Assets and Contract Services to draft up costings for priorities.	Deb Flood	July	Complete
15.	Workplan and Goals planning session	Investigate where Dame Edith Walker used to have her gardens.	Stephen Soldatos	April	Complete
16.	Consultation	Director, Communications and Strategic Relations to draft consultation plan.	Corryn McKay	July	Complete
17.	Photos at Yaralla	Send link to photos website to committee members and draft a media release.	Madeleine Kitchener	July	Complete
18.	Workplan	Rules and Regulations to be circulated for final comment. Tim to investigate greenhouse at the old shed.	SLHD Tim Sinclair	May July	Complete