

**Sydney Local Health District
Yaralla Estate Community Advisory Committee**

Date: Tuesday, 16 September 2014 Time: 6:00pm – 8:00pm
Venue: City of Canada Bay Museum
1 Bent Street, Concord
Chair: Dr Teresa Anderson, Chief Executive

1. Present & Apologies

Present

Dr Teresa Anderson	Chief Executive
Mr Stephen Saldatos	Head Gardener, Concord Repatriation General Hospital
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Ms Madeleine Kitchener	Graduate Health Management Trainee
Mr Norm Buckley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Robert Hussey	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Mr Guy Pinkerton	Local Resident / Neighbour

Apologies

Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Ms Sue Riley	Local Resident / Neighbour

Minutes

2. Confirmation of previous minutes

The minutes from 19 August 2014 were endorsed as a true and accurate record of the meeting.

3. Actions arising from previous minutes

As the presentations went over schedule the action list was accepted as progressing and will be reviewed at the next committee meeting.

4. Presentations

Presentation – Andrew Huggett – Insight Ecology

The recent report by Insight Ecology: 'The Fauna of City of Canada Bay Local Government Area: 2013 – 2014' was the focus of the presentation. Presentation will be uploaded onto the Yaralla Website.

Presentation – Catherine Whitting – TAFE NSW

This proposal was for TAFE design students to work on 'POP UP PODS' for an event. The design phase would be part of the curriculum and the Estate being the location for the event.

Presentation – Inner West Neighbour Aid (IWNA) – Alison Yee-Brogan, Roman Deguchi

The presentation was on community gardens and a potential partnership between SLHD and IWNA.

5. Evaluation of presentations

The committee wished to express their gratitude to the presenters as they were informative and well thought through.

The committee in principle supported working with Andrew Huggett to enhance the biodiversity on Yaralla Estate and support wildlife corridors.

Actions: Ask City of Canada Bay Council if the Fauna report can be placed on the Yaralla Website.

The presentation by Andrew is to be placed on the Yaralla Website.

The design studio was also accepted in principle; however a brief with the full detail of what would be involved would need to be reviewed and assessed to ensure the concepts are consistent with the vision for the Estate.

Action: Guy, Lois and Stuart to lead design studio initiative.

The community gardens have been part of the plans for Yaralla and the opportunity for IWNA to be involved brings a network of people to the Estate. The committee agreed that this partnership should progress.

Action: Jeremy, Bob, Stephen and Guy to lead the community garden initiative.

6. Other Business

Minutes

The work in the gardens around Hyacinth cottage has commenced.

The proposal for the cycle paths are being progressed.

7. Next Meeting

Tuesday, 17 October 2014, 6-8pm. City of Canada Bay Museum, 1 Bent St, Concord

Action List

Action items arising from Yaralla Estate Community Advisory Committee meetings

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.	Conservation Management Plan	Teresa to organise landscape architect and soil expert to attend a future meeting regarding options.	Teresa Anderson Deb Flood	2014	Pending
2.	Parking	An options paper for parking areas is to be developed GM Concord to work on a parking and access paper to maximise access for the community.	Deb Flood Deb Flood	July July	Ongoing Ongoing
3.	Other	Explore opportunities for permanent or temporary coffee shops/small business.	Madeleine Kitchener	July	Ongoing
4.	Revenue opportunity	Alan to draft EOI for coffee van	Alan Marsh	August	
5.	Community Garden	Landscapers to be contacted and asked to map out and approve concept of community garden. Review community garden proposal with Internal Audit.	Teresa Anderson Madeleine Kitchener	September	Progressing Complete
6.	Greenhouse	Engineering to investigate logistics and requirements of having a greenhouse on the Estate.	Jon Gowdy	August	Heritage
7.	Pathways	Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda track Bob to meet with President of Kokoda Track. Guy to review path widths	Bob Lusby Teresa Anderson Bob Lusby Guy Pinkerton	September	Deferred until design quotes are obtained
8.	Growers Market	Guy to follow up with Concord Growers Markets.	Guy Pinkerton	September	
9.	Signage	Signage for parking	Madeleine Kitchener	September	
10.	Biodiversity	Ask City of Canada Bay Council if the Fauna report can be placed on the Yaralla Website. The presentation by Andrew is to be placed on the Yaralla	Madeleine Kitchener		

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
		Website.			
11.	NSW TAFE	Guy, Lois and Stuart to lead design studio initiative.	Guy, Lois and Stuart		
12.	Community Gardens	Jeremy, Bob, Stephen and Guy to lead the community garden initiative.	Jeremy, Bob Stephen and Guy		
13.	Work plan	Rules and regulations for final comment	Madeleine Kitchener	August	Complete
14.	Open Day	Roger to work with Lois to organise open house. Draft schedule of tours to come to next meeting	Roger Garsia Lois Michel	August	Complete
15.	Photography	Alan to find out costs of photography at Olympic Park	Alan Marsh	August	Complete
16.	Conservation Management Plan	Media release from SLHD and Committee advising of decision based on scientific evidence.	Committee	June	Complete