

Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Tuesday, 21 October 2014 Time: 6:00pm – 8:00pm
Venue: City of Canada Bay Museum
1 Bent Street, Concord
Chair: Dr Tim Sinclair, General Manager, CRGH

1. Present & Apologies

Present

| | |
|------------------------|--|
| Dr Tim Sinclair | General Manager, Concord Repatriation General Hospital |
| Mr Stephen Saldatos | Head Gardener, Concord Repatriation General Hospital |
| Professor Roger Garsia | Senior Clinician, Royal Prince Alfred Hospital, SLHD |
| Mr Norm Buckley | Local Resident / Neighbour |
| Ms Lois Michel | City of Canada Bay Heritage Society |
| Mr Robert Hussey | Local Resident / Neighbour |
| Mr Jeremy Roper-Tyler | Local Resident / Neighbour |
| Mr Callum Blanchard | Graduate Health Management Trainee (Minutes) |

Apologies

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|------------------------|---|
| Professor Robert Lusby | Senior Clinician, Concord Repatriation General Hospital |
| Ms Sue Riley | Local Resident / Neighbour |
| Mr Stuart Read | Heritage Division, NSW Office of Environment & Heritage |
| Ms Madeleine Kitchener | Graduate Health Management Trainee |
| Dr Teresa Anderson | Chief Executive |
| Mr Alan Marsh | CEO, Sydney Olympic Park Authority |
| Mr Guy Pinkerton | Local Resident / Neighbour |

Minutes

2. Confirmation of previous minutes

The minutes from 16 September 2014 were endorsed as a true and accurate record of the meeting.

3. Actions arising from previous minutes

No. 1 – Conservation Management Plan: Deferred to the return of Dr Teresa Anderson.

No. 2 – Parking Options: Ms Debbie Flood has taken carriage of this action and engaged the SLHD Engineering Department to provide options. This action is progressing but no formal update to date.

No. 3 – Coffee shop/cart on site: No formal update provided at this meeting. Dr Sinclair suggested there is potential for the Hospital to supply a mobile coffee cart which could be placed on site during events. The Group agreed that there are not enough community members using the Estate to warrant coffee facilities at present and as such the infrastructure is not required at this point in time. It was decided we need to have a better understanding of how many people are visiting the Estate. It was agreed that this action would be put on hold until attendance at the Estate has increased.

No. 4 – EOI for Coffee van: see above.

No. 5 – Landscapers to be contacted and asked to prepare a concept plan for the community garden for the Committees consideration: No formal update was provided for this action. Dr Sinclair will discuss this action item with Dr Anderson. **ACTION:** Dr Sinclair to follow up with Dr Anderson.

No. 6 – Greenhouse: Initial advice from Ms Debbie Flood is that the Committee will need to seek approval from the NSW Heritage Council on this matter. SLHD Engineering Services will be photographing the structure this week and preparing information/documents to progress. Ms Lois Michel noted there is no need to progress this with any haste until the community garden is confirmed. The Committee agreed that the Community Garden should be progressed first and the Greenhouse considered in the future.

No. 7 – Pathways: Dr Sinclair advised that Dr Anderson has engaged a company to design the pathways around the estate and through the mangroves. Dr Anderson will provide further information at the next meeting. Prof. Garsia noted that Hurstville Council have gone out for tender for a raised walkway around the Riverwood Mangroves. This could provide us with interesting background information and some guide for costs and design. Mr Hussey noted that he would like to see the plans as they are being developed and have some input into their design. Specifically, Mr Hussey would like to ensure that the paths are wide enough and constructed in a manner which would allow for both bicycle riders and walkers to use the path without hindering each other. Prof. Garsia noted that he has recently travelled through Western Australia and taken photos of ~25 boardwalks which are made from various materials and surfaces and could be used for background information or ideas. The Group also acknowledged a similar styled raised pathway on the other side of the Parramatta River and one at Ermington which is very good. The group discussed visiting this site prior to the next meeting.

ACTION: Dr Sinclair will consult with Dr Anderson around the process the consultants are using to design the walkway and enquire whether the consultants can attend this meeting to both inform the group and allow the group the opportunity to provide input into the designs.

ACTION: Callum Blanchard to contact Hurstville Council to see what information they could provide around their project to construct a raised walkway around Riverwood Mangroves.

No. 8 – Growers Market: Mr Buckley noted that this is unlikely to be a regular event as the stall holders require a hard flat surface for their tents, and they are quite happy in their current location. Dr Sinclair noted that even a once off event. Mr Pinkerton will provide a formal update at the next meeting.

No. 9 – Signage for Parking: It was noted that the first step in this process should be to provide more information on the website. It was also noted that the redesign of the driveway may in fact negate the need for these signs, which could be unsightly in the environment.

ACTION: Teresa Anderson to update on the driveway redesign to be added to the next agenda.

4. Presentations

4.1 National Land Care program

Ms Riley who raised this was a late apology for the meeting. The group felt that it may not be possible to make a full submission by the 30 October deadline.

ACTION: Callum to review the website and determine the requirements for submission.

4.2 ICAC response

The response from ICAC was noted. It was also noted that this had been noted in the press and was a good result for the Estate and this committee.

4.3 Yaralla Estate Management Plan – Current Status

Dr Sinclair noted that the period for which the plan was open for comment has now finished. At the time of preparing the papers for this meeting, 19 comments had been received. A thematic analysis is being undertaken on the comments and will be brought back to this committee for review and discussion. The City of Canada Bay Council have advised that they have not seen the plan and would like an additional period for review and preparation of a response. It was noted that the Mayor for City of Canada Bay had been writing about Yaralla in the local press. Dr Anderson and Dr Sinclair have tried to arrange a meeting with Mr Tsirekas, however he has been unavailable to date. Dr Sinclair also noted the Inner West Courier were to be invited to tour the Estate to alleviate their concerns about the management of the property and to promote a positive news story. Dr Sinclair also noted that the General Manager of City of Canada Bay Council would be invited to visit the Estate.

5. Proposed uses for Yaralla Estate

N/A.

6. Other Business

Ms Michel submitted correspondence she has received this month:

- An email was received that advised the Walker Family headstones at St. Johns Anglican Church yard at Ashfield, are in disrepair and may collapse soon.

Minutes

- A letter was received requesting permission to host a New Year's Eve party at Yaralla Estate. The proposal included launching dragon boats from the Estate. The group decided this proposal is impractical and potentially dangerous due to the excessive water traffic on the Parramatta River at this time.
- Ms Michel tabled a proposal of the restoration works that the Historical Society may be able to undertake. It was decided that this proposal would be taken away and reviewed for the next meeting.

ACTION: Restoration works proposed to be carried out by the Historical Society to be added to the agenda of the next meeting.

Ms Michel tabled a proposal of the important locations which could be included in the rollout of signage. This will be circulated to the group for review and discussed at the next meeting. Ms Michel will be meeting with Deb Flood to discuss further.

Hyacinth Cottage: Dr Sinclair noted that NSW Heritage Council's approval is being sought with regard to the refurbishment. A scope of works should be approved by the end of November. Dr Anderson wanted to pass on her thanks to Mr Buckley for arranging the furniture for Hyacinth Cottage. Mr Buckley also noted that he has collected some of the more fragile items at his home to keep them safe but will make them available once the refurbishment is complete

Prof. Garsia inquired as to progress with the College of Interior Design who presented at an earlier meeting of this committee. The group decided more information was required before making a decision on whether or not to endorse this project. The group generally feels that this could be very beneficial, however more details are required. It was suggested that Catherine Whitting, Teacher of Design at Lidcombe College of Tafe would be invited to speak again.

ACTION: Tim Sinclair to discuss with Teresa Anderson the request to have Catherine Whitting present at the next meeting

7. Next Meeting

Tuesday 18 November, City of Canada Bay Museum, 1 Bent St, Concord

Action List

Action items arising from Yaralla Estate Community Advisory Committee meetings

| No. | ISSUE | ACTION | RESPONSIBILITY | TIMEFRAME | OUTCOME |
|-----|--------------------------------|--|--|--------------|---|
| 1. | Conservation Management Plan | Teresa to organise landscape architect and soil expert to attend a future meeting regarding options. | Teresa Anderson Deb Flood | 2014 | Pending |
| 2. | Yaralla Estate Management Plan | Extend exhibition period to 9/12/2014. | Teresa Anderson | November | |
| 3. | Parking | An options paper for parking areas is to be developed GM Concord to assist with work on a parking and access paper to maximise access for the community. | Deb Flood Deb Flood | July July | Ongoing Ongoing |
| 4. | Other | Deferred: Explore opportunities for permanent or temporary coffee shops/small business. | Madeleine Kitchener | July | Deferred |
| 5. | Revenue opportunity | Deferred: Alan to draft EOI for coffee van | Alan Marsh | August | Example EOI provided |
| 6. | Community Garden | Landscapers to be contacted and asked to map out and approve concept of community garden. Lodge application to seek NSW Heritage Council approval. | Teresa Anderson | September | Progressing |
| 7. | Greenhouse | Engineering to investigate logistics and requirements of having a greenhouse on the Estate. | Jon Gowdy | August | Heritage |
| 8. | Pathways | Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda track Bob to meet with President of Kokoda Track. Guy to review path widths Dr Sinclair will consult with Dr Anderson around the process the consultants are using to design the walkway and enquire whether | Bob Lusby Teresa Anderson Bob Lusby Guy Pinkerton | September | Deferred until design quotes are obtained |

| No. | ISSUE | ACTION | RESPONSIBILITY | TIMEFRAME | OUTCOME |
|-----|---------------------------|--|--------------------------------------|-----------|-------------|
| | | <p>the consultants can attend this meeting to both inform the group and allow the group the opportunity to provide input into the designs.</p> <p>Callum Blanchard to contact Hurstville Council to see what information they could provide around their project to construct a raised walkway around Riverwood Mangroves.</p> <p>Lodge application to seek NSW Heritage Council approval.</p> | Tim Sinclair | | |
| 9. | Signage | <p>Signage for parking</p> <p>Lodge application to seek NSW Heritage Council approval.</p> | Madeleine Kitchener | 2014 | |
| 10. | Biodiversity | <p>Ask City of Canada Bay Council if the Fauna report can be placed on the Yaralla Website.</p> <p>The presentation by Andrew is to be placed on the Yaralla Website.</p> | Madeleine Kitchener | November | Pending |
| 11. | NSW TAFE | <p>Guy, Lois and Stuart to lead design studio initiative.</p> <p>Tim Sinclair to discuss with Teresa Anderson the request to have Catherine Whitting present at the next meeting</p> | Guy, Lois and Stuart Tim Sinclair | November | Progressing |
| 12. | Community Gardens | Jeremy, Bob, Stephen and Guy to lead the community garden initiative. | Jeremy, Bob Stephen and Guy | November | Progressing |
| 13. | National Landcare Program | Callum to review the website and determine the requirements for submission | Callum Blanchard | November | |
| 14. | Community Garden | Review community garden proposal with Internal Audit. | Madeleine Kitchener | October | Complete |
| 15. | Growers Market | Guy to follow up with Concord Growers Markets. | Guy Pinkerton | September | Complete |