

Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Tuesday, 20 January 2014 Time: 6:00pm – 8:00pm
Venue: City of Canada Bay Museum
1 Bent Street, Concord
Chair: Dr Teresa Anderson, Chief Executive, SLHD

1. Present & Apologies

Present

Dr Teresa Anderson	Chief Executive
Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Mr Norm Buckley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Robert Hussey	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Ms Sue Riley	Local Resident / Neighbour
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage
Ms Madeleine Kitchener	Graduate Health Management Trainee
Mr Guy Pinkerton	Local Resident / Neighbour
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD

Apologies

Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Stephen Saldatos	Head Gardener, Concord Repatriation General Hospital

Minutes

2. Confirmation of previous minutes

The minutes from 16 December 2014 were accepted with minor amendments as a true and accurate record of the meeting.

3. Actions arising from previous minutes

Estate Utilisation

It was requested that a method to track the utilisation of the Estate be included on the actions.

Action: Alan Marsh to review Sydney Olympic Park strategies for counting to see if these could be applied to Yaralla Estate.

Parking

A parking consultant has reviewed the Estate and identified some issues in particular with access. There needs to be an alternate access point to Nullawarra Avenue as this is a high traffic area. The committee suggested potentially allowing the public to park at the dairy with appropriate signage.

This area is to be reviewed to determine how many cars can fit on the paved areas. Members informed that there are often 10-13 cars around lunch time parked around the Estate.

Action: Costing study for carpark at the trotting track and review cement area at the dairy complex in a total traffic study for the Estate.

The gate close to Yaralla House will have control access for staff and visitors of patients.

Community Gardens

There was a recommendation by the committee to put on the downside of the small stables as this was where Dame Eadith had gardens previously.

Macquarie University run a Masters of environmental planning and have approached the District for the students to do some work on the Estate. A meeting has been arranged between SLHD and Macquarie University representatives.

A member suggested that Ryde School of Horticulture and arboriculture may also be interested in involvement with Yaralla Estate.

Action: A meeting to be organised between Ryde School of Horticulture and SLHD.

Greenhouse

Engineering/Ranger to investigate logistics and requirements of having a glasshouse on the Estate, in an appropriate building, e.g. the chicken cage building.

Action: Follow up with Engineering/Ranger to action.

Pathways

Advice from the Office of Environment and Heritage (OEH) has indicated that a heritage archaeologist is required whilst digging or an overall report on the site can be obtained which would satisfy the requirements for works to commence. SLHD is currently obtaining quotes for an archaeological assessment.

The pathways will be done in a staged approach and materials reviewed. For example, the mown levelled grass areas may need additional material such as crushed granite if they

become to worn by foot traffic. The suggested widths are 1.5-2m wide.

The Office of Environment and Heritage will advertise works where required. OEH and SLHD to liaise.

Signage

A first class package has been developed for all signage and will occur in a staged approach for when funding becomes available. Directions, patient awareness and parking signs will be in the first stage and story boards/heritage signs will be in the second. Proposals are coming through for the materials.

Action: Consult Lois Michel re signage sites and content. Deb Flood to get fee proposals for staged implementation of installing signage

TAFE NSW

The project will benefit the students of Lidcombe TAFE, but the students, teachers and committee needs to ensure that there are no residential or commercial uses proposed in its design. There needs to be a briefing on site with the students one evening to clarify importance of Estate's heritage values and the centrality of the conservation management plan and plan of management to maintaining these. Guy, Lois and Stuart to participate.

Action: Liaise with Catherine Whitting re briefing on site with the students – Guy, Stuart and Teresa (available evenings only).

It was also suggested that an idea's register be displayed on the website.

Landcare

A submission to landcare is usually done in partnership with City of Canada Bay Council.

Plan of Management

Final draft to be distributed to committee members once complete. Summary of submissions to be prepared and circulated. Geoffrey Britton report, petting zoo use, fence options (Nullawarra Avenue)(vandal/car-proof, height, 'welcoming' message), flora and fauna (Insight Ecology report) and policy on 'drones' and a 'no-fly zone' to be added to the plan before finalisation. Necessary to clarify 'prohibited' of 'restricted' so active recreation is not understood as appropriate on the Estate (Sporting fields, structures).

Action: Finalise Plan of Management and summary of submissions and circulate

Annual Open Day

For the next open day it was suggested that a petting zoo be arranged. It was noted that some agricultural schools may be interested in displaying their stocks, for example Bankstown Grammar has sheep, chickens and ducks. Animal husbandry lessons could also potentially be established on a monthly basis for the community.

Action: Approach petting zoos for next open day or agricultural colleges that may want to put on a display. Also invite pets as therapy and UWS Richmond. May need prior Heritage Council exemption – type 12 if involves temporary structures.

Nullawarra Avenue fence

It was again discussed that the cyclone fence is deterring for some people and if removed could potentially encourage more people onto the site. This will be reviewed and considered as funds become available. It was not considered top priority in comparison to the paths, Hyacinth Cottage, the driveway works and bollards.

Action: Cyclone fence and associated actions to be incorporated into management plan.

Hyacinth Cottage

Asbestos has been removed from Hyacinth cottage and works can begin for the renovation once approval has been given by the Heritage Council.

The committee and SLHD would like to acknowledge the kind donations of furniture for the cottage.

Once works commence the cottage should be completed within 4-6 weeks. If Hyacinth trial is successful, SLHD may look at similar uses for other Estate cottages.

Action: Letter to go to the Office of Environment and Heritage indicating there will be patient issues if the works cannot commence shortly.

The new model of care overview was described to the committee.

Canada Bay Heritage Society proposed works.

SLHD to check and advise whether an exemption notification and supporting information is required to be submitted to the Office of Environment and Heritage for prior approval

Action: SLHD to action.

4. Information for noting and discussion

1.1 Lidcombe TAFE NSW – Design Studio

Discussed earlier.

4.1 Pathways Concept

Discussed in actions.

5. Proposed uses for Yaralla Estate

It was indicated that some of the proposals need to be formally closed and letters should be written.

There has been a request to film a short television show at Yaralla. A marquee would be erected for 6 weeks.

Action: Investigate full requirements of production and potential impacts on the Estate.

6. Other Business

A letter to Canada Bay Council should be written to invite a rotating operational officer from planning or bush regeneration for example, so that the committee can remain engaged with council and ensure ease of communication.

A proposal for a centre of excellence to strengthen the relationship between Concord Hospital and Defence veterans is under development with a focus on contemporary veterans with mainly Post Traumatic Stress Disorder and physical rehabilitation. There are also discussions occurring with an NGO who are looking to establish sites across the country.

Minutes

Yaralla Estate has been identified as a potential site where clinical and social support could be provided. A family open day at Yaralla may also be incorporated with the Health open day to encourage users of this service to come together.

Action: Develop Annual Calendar of Events.

7. Next Meeting

Tuesday, 17 February 2015 at 6pm, City of Canada Bay Heritage Museum.

Action List

Action items arising from Yaralla Estate Community Advisory Committee meetings

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.	Parking	Costing study for car park at the trotting track and review cement area at the dairy complex as part of a total traffic study for the Estate.	Deb Flood Tim Sinclair	June 2015 June 2015	Progressing
2.	Community Garden	Prepare plan for the Community Garden Lodge application to seek NSW Heritage Council approval. The MoU with the contractor for the community garden to be reviewed. Jeremy, Bob, Stephen and Guy to lead the community garden initiative.	Teresa Anderson Jeremy, Bob Stephen and Guy	Pending application 2015	Progressing
3.	Greenhouse	Engineering/Ranger to investigate logistics and requirements of having a greenhouse on the Estate, in an appropriate building.	Marcus Stalker	2015	Heritage
4.	Pathways	Deferred: Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda Track Memorial Walkway. Bob to meet with President of Kokoda Track Memorial Walkway.	Bob Lusby Teresa Anderson	Pending quotes	Deferred until design quotes are obtained
5.	Signage	Signage for parking Lodge application to seek NSW Heritage Council approval. Deb Flood to get fee proposals for staged implementation of installing signage Ms Corryn McKay will provide a mock-up of the temporary welcome signs to be placed on the front gates and distribute to the committee for endorsement It was noted that Lois should be interviewed with regards to the signage of historical sites around the Estate, and her feedback as	Madeleine Kitchener Corryn McKay	2015	Pending approval from the NSW Heritage Council

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
		to the commentary which should go with the pictures and identify appropriate locations for the signs			
6.	NSW TAFE	Guy, Lois and Stuart to lead the design studio initiative. Liaise with Catherine Whitting re briefing on site with the students – Guy, Stuart and Teresa (available evenings only).	Guy, Lois and Stuart Madeleine Kitchener	February	Proposal provided
7.	National Landcare Program	Dr Anderson Advised that we should begin work on a submission for the second round now, so that we are prepared for the next round of funding. Madeleine Kitchener to coordinate	Madeleine Kitchener	February	Ongoing
8.	Presentation regarding Hyacinth Cottage	It was noted that a presentation from Clinicians around the use of Hyacinth Cottage for Burns Step-Down would be much appreciated by the committee. Madeleine Kitchener to arrange for this to occur in early 2015 Letter to go to the Office of Environment and Heritage indicating there will be patient issues if the works cannot commence shortly.	Madeleine Kitchener Deb Flood	Proposed April	
9.	Office of Environment and Heritage	Dr Anderson to write to the NSW Heritage Council to ask what level of approval and/or advertising to local residents is required before proceeding with the proposed crushed granite sections of the walkway. It was requested that Mr Stuart Read identify where the bollards for the driveway are up to in the approval process with the NSW Heritage Council.	Teresa Anderson Stuart Read	February February	
10.	Estate Utilisation	Alan Marsh to review Sydney Olympic Park strategies for counting visitors to see if these could be applied to Yaralla Estate	Alan Marsh	March	
11.	Animal Husbandry	A meeting to be organised between Ryde School of Horticulture and SLHD. Approach petting zoos for next open day or agricultural colleges that may want to put on a display. Also invite pets as therapy and UWS Richmond. May need prior Heritage Council exemption – type 12 if involves temporary structures.	Madeleine Kitchener	March	
12.	Management Plan	Finalise Plan of Management and summary of submissions and circulate Cyclone fence and associated actions to be incorporated into management plan.	Madeleine Kitchener	February	

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
13.	City of Canada Bay Heritage Society proposed works	SLHD to check and advise whether an exemption notification and supporting information is required to be submitted to the Office of Environment and Heritage for prior approval	SLHD	March	
14.	Filming at Yaralla	Investigate full requirements of production and potential impacts on the Estate	Deb Flood	February	
15.	Calendar of Events	Develop Annual Calendar of Events	Madeleine Kitchener	February	
16.	Pathways	Dr Sinclair will consult with Dr Anderson around the process the consultants are using to design the walkway and enquire whether the consultants can attend this meeting to both inform the group and allow the group the opportunity to provide input into the designs. Lodge application to seek NSW Heritage Council approval.	Tim Sinclair		Complete
17.	Parking	Deferred June 2015: An options paper for parking areas is to be developed GM Concord to work on a parking and access paper to maximise access for the community.	Deb Flood Tim Sinclair		