

Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Tuesday, 17 February 2015 Time: 6:00pm – 7:30pm
Venue: City of Canada Bay Museum
1 Bent Street, Concord
Chair: Dr Teresa Anderson, Chief Executive, SLHD

1. Present & Apologies

Present

Dr Teresa Anderson	Chief Executive
Mr Norm Buckley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Robert Hussey	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Ms Sue Riley	Local Resident / Neighbour
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage
Ms Madeleine Kitchener	Graduate Health Management Trainee
Mr Guy Pinkerton	Local Resident / Neighbour
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD

Apologies

Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Stephen Saldatos	Head Gardener, Concord Repatriation General Hospital
Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital

Minutes

2. Confirmation of previous minutes

The minutes from 20 January 2015 were accepted as a true and accurate record of the meeting.

3. Presentation by Adam Hunter, Landscape architect on Pathway Designs around Dame Eadith Walker

The presentation focussed on the location of the pathways and the materials to be used, such as boardwalks (similar to national parks), crushed granite, maintained grass paths, sandstone and some bitumen. The pathways will be built as a staged process but first require approval from the NSW Office of Environment and Heritage, which will be submitted with a group of restorative and enhancement projects for Yaralla Estate.

Action: A brief of the pathway widths and heights is to be prepared and circulated to the committee.

4. Actions arising from previous minutes

Parking

Surveyors have been engaged to review the old trotting track and cement area near the dairy for possible parking options to access the estate.

Community Gardens

Plans for the location of the garden are being drawn up by SLHD engineering staff to be submitted with the application to the NSW Office of Environment and Heritage (OEH) for approval. The location for amenities is also being determined.

Greenhouse

Area to be reviewed but will not be viable until the establishment of the community garden.

Pathways

A presentation was given on designs of pathways which are to be submitted for approval to OEH along with an archaeological assessment of the estate prior to work commencing.

Signage

A contractor is due to meet with Lois Michel from the City of Canada Bay Heritage Society to discuss the interpretive signage.

TAFE NSW

The students from the design courses at Lidcombe TAFE have met on site with SLHD staff and were given a tour. There is also a meeting on the coming Friday to discuss questions the students have with SLHD staff.

Landcare

A second round of funding has not yet been released for application. Any submission for landcare funding will be done in partnership with the City of Canada Bay Council.

Action: To be removed from action list until second round funding becomes available.

Hyacinth Cottage

There will be a presentation from a clinician at the April meeting on the proposed models of care for Hyacinth Cottage.

Works have been temporarily suspended as the OEH has requested more detail on the cottages refurbishment.

Office of Environment and Heritage

The bollards for the driveway to protect the heritage listed trees are pending the archaeological assessment report.

Estate Utilisation

Alan Marsh to provide information on Sydney Olympic Park visitor monitoring for the next meeting.

Canada Bay Heritage Society proposed works.

A meeting will occur to apply for an exemption to OEH.

Filming at Yaralla

Negotiations are occurring for Yaralla Estate to potentially be the host site for a short television series.

NGO

SLHD is working with an NGO for Yaralla to be a site for one of its drop in centres.

Plan of Management

To be circulated out of session and finalised at March meeting.

5. Information for noting and discussion

5.1 Calendar of Events

A draft was circulated, this will be a living document.

5.2 Centennial Park

It was noted by one of the members that centennial park has a bollard in the park informing visitors of the app they have to get information on the park. It was suggested that SLHD could do this for the history of the estate in conjunction with the City of Canada Bay Heritage Society. It could also incorporate health information on physical activity and the benefits of the activities around the estate such as the community gardens.

Action: Organise for audio visual services to film oral histories of the estate

6. Proposed uses for Yaralla Estate

It was discussed that other educational institutions could be engaged with the estate such as the horticultural and arboriculture school and the design school at the University of Sydney (USyd), especially as SLHD has such a close relationship with USyd.

Action: Guy to approach Design School at USyd.

It was suggested that Yaralla could be an ideal site for an annual antiques road show type event, where people bring all their vintage cars, parts and knick knacks. Stalls could be charged a fee and local groups such as the lions club or rotary could be approached to cater the event.

Minutes

7. Other Business

Nil.

8. Next Meeting

Tuesday, 17 March 2015 at 6pm, City of Canada Bay Heritage Museum.

Action List

Action items arising from Yaralla Estate Community Advisory Committee meetings

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.	Parking	Costing study for car park at the trotting track and review cement area at the dairy complex as part of a total traffic study for the Estate.	Deb Flood Tim Sinclair	June 2015 June 2015	Progressing
2.	Community Garden	Prepare plan for the Community Garden Lodge application to seek NSW Heritage Council approval. The MoU with the contractor for the community garden to be reviewed Jeremy, Bob, Stephen and Guy to lead the community garden initiative.	Teresa Anderson Deb Flood Jeremy, Bob Stephen and Guy	Pending application	Progressing
3.	Greenhouse	Engineering/Ranger to investigate logistics and requirements of having a greenhouse on the Estate, in an appropriate building.	Marcus Stalker	2015	Pending Community Gardens
4.	Pathways	A brief of the pathway widths and heights is to be prepared and circulated to the committee. Deferred: Bob and Teresa to meet with Alice regarding ANZAC and the Kokoda Track Memorial Walkway. Bob to meet with President of Kokoda Track Memorial Walkway.	Deb Flood Bob Lusby Teresa Anderson	April Pending quotes	Deferred until design quotes are obtained
5.	Signage	Signage for parking Lodge application to seek NSW Heritage Council approval. Deb Flood to get fee proposals for staged implementation of installing signage Ms Corryn McKay will provide a mock-up of the temporary welcome signs to be placed on the front gates and distribute to the committee for endorsement It was noted that Lois should be interviewed with regards to the	Madeleine Kitchener Deb Flood Corryn McKay	2015	Pending approval from the NSW Heritage Council Meeting to

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
		signage of historical sites around the Estate, and her feedback as to the commentary which should go with the pictures and identify appropriate locations for the signs			occur
6.	NSW TAFE	Meeting with TAFE on Friday 20/02/15	Teresa Anderson	March	
7.	Presentation regarding Hyacinth Cottage	It was noted that a presentation from Clinicians around the use of Hyacinth Cottage for Burns Step-Down would be much appreciated by the committee. Letter to go to the Office of Environment and Heritage indicating there will be patient issues if the works cannot commence shortly.	Madeleine Kitchener Deb Flood	Proposed April March	Arranged
8.	Office of Environment and Heritage	Dr Anderson to write to the NSW Heritage Council to ask what level of approval and/or advertising to local residents is required before proceeding with the proposed crushed granite sections of the walkway. It was requested that Mr Stuart Read identify where the bollards for the driveway are up to in the approval process with the NSW Heritage Council.	Teresa Anderson Stuart Read	March March	Progressing
9.	Estate Utilisation	Alan Marsh to review Sydney Olympic Park strategies for counting visitors to see if these could be applied to Yaralla Estate	Alan Marsh	March	
10.	Animal Husbandry	A meeting to be organised between Ryde School of Horticulture and SLHD. Approach petting zoos for next open day or agricultural colleges that may want to put on a display. Also invite pets as therapy and UWS Richmond. May need prior Heritage Council exemption – type 12 if involves temporary structures.	Madeleine Kitchener	March	Ongoing
11.	Management Plan	Finalise Plan of Management and summary of submissions and circulate Cyclone fence and associated actions to be incorporated into management plan.	Madeleine Kitchener	February	Progressing
12.	City of Canada Bay Heritage Society proposed works	SLHD to check and advise whether an exemption notification and supporting information is required to be submitted to the Office of Environment and Heritage for prior approval	SLHD	March	Meeting occurring
13.	Filming at Yaralla	Investigate full requirements of production and potential impacts on the Estate	Deb Flood	February	Ongoing

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
14.	Oral Histories	Organise for audio visual services to film oral histories of the estate	Deb Flood	May	
15.	University of Sydney	Guy to approach Design School at USyd.	Guy Pinkerton	April	
16.	NSW TAFE	Guy, Lois and Stuart to lead design studio initiative. Liaise with Catherine Whitting re briefing on site with the students – Guy, Stuart and Teresa (available evenings only).	Guy, Lois and Stuart Madeleine Kitchener	February	Proposal provided
17.	National Landcare Program	Dr Anderson advised that we should begin work on a submission for the second round now, so that we are prepared for the next round of funding. Madeleine Kitchener to coordinate	Madeleine Kitchener	November	To be reviewed when open for submissions
18.	Calendar of Events	Develop Annual Calendar of Events	Madeleine Kitchener	February	Living Document