

## Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Tuesday, 20 October 2015      Time: 6:00pm – 7:30pm  
Venue: City of Canada Bay Museum  
1 Bent Street, Concord  
Chair: Dr Teresa Anderson, Chief Executive, SLHD

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### 1. Present & Apologies

#### Present

Mr Norm Buckley	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Ms Madeleine Kitchener	Operational Support Manager, Mental Health Services
Ms Sue Riley	Local Resident / Neighbour
Dr Teresa Anderson	Chief Executive
Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Robert Hussey	Local Resident / Neighbour
Mr Guy Pinkerton	Local Resident / Neighbour
Mr Lachlan Prentice	Local Resident / Neighbour

#### Apologies

Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Mr Stuart Read	Heritage Division, NSW Office of Environment & Heritage
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Mr Jeremy Roper-Tyler	Local Resident / Neighbour

# Minutes

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## 2. Confirmation of previous minutes

The minutes from 18 August 2015 are to include amendments and endorsed at the next meeting. There was no meeting held in September 2015.

## 3. Actions arising from previous minutes

### *Parking*

A consultant is being engaged to review and do a mark-up of the old trotting track.

### *Projects*

Approval has been granted for the pathways and driveway works to commence. The proposal has gone to tender. This will be completed in a staged process.

Stage 1 – bollards along the driveway to protect the trees as per the Conservation Management Plan.

Stage 2 – Pathways around the estate as funding becomes available.

The Office of Environment and Heritage came back with requests for more information on the community garden submission. As digging is involved for the amenities and shade cloth it indicated the heritage archaeologists may need to be present on site to sort through the soil. This type of work is at a significant cost and the committee wished to discuss the priority of the community garden.

The ongoing cost of running the community garden and amenity block was also discussed. An MOU has been drafted and awaits input from the CE.

### *Budget*

Some budgetary questions were raised. The committee was reminded of their advisory responsibility to the District but the financial responsibility for the Estate remains the Districts (SLHD). Works that have been completed this year include the refurbishment of Hyacinth cottage for burns patients and the refurbishment of the woodbine cottage for the NGO Soldier On aimed to help returning Veterans.

### *Macquarie University Students*

A proposal was submitted for grant money to assist with the eradication of some of the weeds that have been found on the Estate, including fireweed and boneseed. This was completed with the assistance of the students from Macquarie University completing their Masters of Environmental Planning.

### *Signage*

A final draft has been completed and will be submitted to the Chief Executive for review and approval. This document will come to the next Yaralla meeting and will likely go to tender in the meantime.

### *Management Plan*

Original photos are being requested from Rappaport for the document.

### *Estate Utilisation*

An audit structure is being developed. To be prepared by next meeting.

### *Oral Histories*

A new director of strategic relations and communications has been seconded.

**Action:** Follow up on timeframe for Oral Histories.

### *Hyacinth Cottage*

# Minutes

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A date is to be arranged for a launch of the cottage and a subsequent letter box drop to be aligned with this date to notify the community.

## *Organ Donation Garden*

Follow up with SLHD Organ Donation committee on possible locations/procedures.

## **4. Information for noting and discussion**

### **4.1 SLHD Yaralla Open Day**

The SLHD Open Day was a success with over 1000 people in attendance on the day. There was plenty of activities to participate in including historical walks around the estate, dog shows, music and health information. This will likely be held on the second weekend of September each year. Both the Minister for Health and Secretary were there on the day.

There was a suggestion to change the name from Open Day to Fair so as not to confuse with the Historical societies Open Day.

One of the committee members emphasised their enjoyment of the Yoga classes at the Open day and would like to look at more regular sessions.

### **4.2 TAFE Students Book**

It was noted that the students have compiled a book of all the projects/concept designs. This will be available after the 23<sup>rd</sup> of October.

### **4.3 Raffles**

A committee member has organised with the Royal Hotel Leichhardt to do a weekly meat raffle in November. Sue to contact Fundraising Manager from the District for assistance.

## **5. Proposed uses**

- Poetry reading – A possibility could be to get local school children involved. Lois had some information on Lawson and Paterson.
- An email was received about scout cubs using the estate one evening to take photos of the plant and animal life around the estate to earn their photography badge. This was supported. These photos could possibly be placed on the website with consent.
- The Ryde TAFE will take students around to look at and discuss the vegetation communities and estuary edges for biodiversity conservation in Applied Environmental Management program.
- Antiques Roadshow or Rolls Royce Club could attend the Heritage Open Days.
- Period Dress up with long lunch tables.

## **6. Other Business**

Soldier On – There will be a workshop held to develop holistic ways to support returning veterans with a focus on the younger generation of soldiers.

## **7. Next Meeting**

Tuesday, 17 November 2015 at 6pm, City of Canada Bay Heritage Museum.

# Action List

## Action items arising from Yaralla Estate Community Advisory Committee meetings

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.	Parking	Discuss with bluevisions parking at cement area at the dairy complex as part of a total traffic study for the Estate.	Deb Flood	2016	Consultant reviewing
2.	Projects	<u>Community Gardens</u> and Greenhouse - The MoU with the contractor for the community garden to be reviewed. <u>Pathways</u> – approved in staged process	Teresa Anderson SLHD Capital works	Pending advice OEH	Pathways – Out to tender
3.	Signage	Signage for parking Deb Flood to get fee proposals for staged implementation of installing signage	Madeleine Kitchener Deb Flood	2015	Final Draft received and submitted for approval
4.	Management Plan	Awaiting return from Audio Visual services – original photographs being obtained for plan.	Audio Visual	November	Progressing
5.	Estate Utilisation	Bob H to draft an audit structure on his return. Identify dates for ranger to perform sampling of utilisation.	Bob Hussey	Next 12 months	Next meeting
6.	Oral Histories	Organise for audio visual services to film oral histories of the estate – Names have been given to Communications team. Follow up timeframes	Deb Flood	2016	Follow up
7.	Hyacinth cottage	Arrange a letter box drop around the community to inform of the Hyacinth initiative. Norm to assist.	Madeleine Kitchener Norm Buckley	Pending launch	Flyers being developed
8.	Organ Donation Garden	Brief to be discussed at the Organ Donation Committee. Draft a plan/process for how this may work	SLHD Organ Donation Committee	2016	Options paper to be prepared
9.	Proposals	Review establishing poetry reading Prepare a 2016 calendar of events	Lois and Teresa Madeleine	2016	
10.	Animal Husbandry and	A meeting to be organised between Ryde School of Horticulture	Madeleine Kitchener		Deferred

No.	ISSUE	ACTION	RESPONSIBILITY	TIMEFRAME	OUTCOME
	Horticulture	and SLHD. Approach agricultural colleges that may want to put on a display. and UWS Richmond. May need prior Heritage Council exemption – type 12 if involves temporary structures			
11.	Community Garden	Engineering/Ranger to investigate logistics and requirements of having a greenhouse on the Estate, in an appropriate building. Jeremy, Bob, Stephen and Guy to lead the community garden initiative.	Marcus Stalker Jeremy, Bob Stephen and Guy		Deferred
12.	Pathways	A brief of the pathway widths and heights is to be prepared and circulated to the committee. Deferred: Madeleine to organise meeting with President of Kokoda Track Memorial Pathway, Bob Lusby, Teresa Anderson and Alice Kang.	Deb Flood/ contractor  Madeleine Kitchener	June  September	Defer until pathways commence
13.	Pathways	Respond to questions from the OEH	Deb Flood	August	Complete
14.	Projects	Projects are awaiting submission to NSW Office of Environment and Heritage (OEH) to seek approval from the NSW Heritage Council including Community Gardens and Greenhouse.	SLHD Capital works	September	Submitted
15.	Tafe	Madeleine to organise a site visit to Woodbine for the TAFE students.	Madeleine Kitchener		Complete
16.	Open Day	Meeting to be arranged between Lois, Teresa, Deb flood and Catherine re the location of the display and the high tea. Organise Devonshire tea condiments.	Madeleine Kitchener		Complete