

## Sydney Local Health District Yaralla Estate Community Advisory Committee

Date: Tuesday 17 May 2016.

Time: 06:00 – 07:30 pm.

Venue: City of Canada Bay Museum.

Chair: Dr Teresa Anderson, Chief Executive, Sydney Local Health District.

### 1. Present and Apologies

#### Present

Dr Teresa Anderson	Chief Executive, SLHD
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Norm Buckley	Local Resident / Neighbour
Mr Lachlan Prentice	Local Resident / Neighbour
Mr Alan Marsh	CEO, Sydney Olympic Park Authority
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Robert Hussey	Local Resident / Neighbour
Ms Kirsten Brighten	Management Trainee, SLHD

#### Apologies

Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD
Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Mr Guy Pinkerton	Local Resident / Neighbour
Mr Stuart Read	Heritage Division, NSW Office of Environment and Heritage

### 2. Confirmation of Previous Minutes

The minutes from the meeting held on 15 March 2016 were accepted as a true and accurate reflection of the proceedings.

### 3. Actions Arising from Previous Meetings

#### 3.1 NSW Disc Golf Club

The Committee discussed a recent proposal for a Disc Golf Club tournament to be established at the Yaralla Estate. It was noted by Committee members that the sport is not passive but active and this does not align to the Committee's vision for a peaceful and safe environment. In addition, the sport poses a potential risk to local residents walking through the Estate, may damage the heritage listed trees and threaten local wildlife. For these reasons it was agreed by the Committee that this proposal would not be accepted.

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## **3.2 Madeira Vine**

T Anderson advised that the Madeira vine has been removed and will be monitored by SLHD staff to ensure it does not re-grow. S Riley noted that the vine is difficult to eradicate completely and monitoring the re-occurrence of the vine is essential. In addition, S Riley kindly donated a plant to replace the vine. T Anderson thanked S Riley for her kind contribution.

## **3.3 Public Foreshore Access**

G Pinkerton attended the Rhodes East Community Consultation on behalf of the Committee in March 2016. The purpose of the meeting was to consult with the local community to inform the preparation of a future plan for Rhodes East. The PowerPoint presentation from the event was circulated via email to Committee members for noting.

## **3.4 Royal Hotel Leichardt**

T Anderson sent a letter to the Royal Hotel Leichardt, thanking them for their efforts in raising over \$700.00 for the Yaralla Estate. It was noted that these funds will be earmarked for any activities that are not related to the general maintenance of the Estate.

## **3.5 Yaralla Estate Work Plan**

The Yaralla Estate Work Plan was circulated to Committee members for feedback. It was noted that the action to repair and restore the infrastructure of the former pig enclosure is an important task that could be completed by a working party on weekends. Action: L Michel will canvass local community member's interest in forming a working party to progress this work. It was further suggested that Solider On could be approached to join the working party.

## **3.6 Organ Donation Garden**

It was suggested that community members could purchase seats to be placed in the grounds of the Yaralla Estate. Action: K Brighten is to draft an options paper outlining how to progress this body of work.

## **3.7 Poetry Reading**

T Anderson advised that SLHD is currently liaising with Carriageworks, a multi-arts centre that supports artists through commissioning and presenting contemporary work. Through this relationship, the possibility of establishing poetry reading at the Yaralla Estate will be further investigated. In addition, T Anderson advised that the SLHD is currently exploring the possibility of hiring a writer in residence to document the history of the SLHD. If hired, the history of the Yaralla Estate would be one of the first stories to be featured.

## **3.8 Narrated Tree Walk**

No update for this project was provided as S Read was an apology. The Committee suggested that it would be excellent for this project to be completed by spring as the local flowering plants will begin to blossom and this will complement the narrated tree walk.

## **3.9 Australia Day Dinner**

To commemorate the 200<sup>th</sup> anniversary since the first celebration of Australia Day was held, Committee members agreed that an event should be held at the Yaralla Estate in

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2017. Action: To progress this body of work, K Brighten is to contact A Kang to arrange save the dates for this event.

## **3.10 Spring Picnic**

It was decided that a picnic be held for Committee members and their families in spring. This work will commence closer to the date.

## **4. Information for Noting and Discussion**

### **4.1 Location of future meetings – Woodbine Cottage or Canada Bay Museum**

K Brighten advised that Solider On kindly offered the use of their office for Committee meetings to be held their bi-monthly. It was agreed that, although a generous offer, the Committee would prefer to meet at the City of Canada Bay Museum due to convenience.

## **5. Proposed Uses for Yaralla Estate**

### **5.1 UTS student studying Journalism**

This proposal was handled by the SLHD Media and Comms Department. Action: K Brighten to determine what the outcome of this proposal was.

### **5.2 Grow Produce on the Estate**

Proposal yet to be submitted.

### **5.3 Unemployed Workers Union**

Proposal yet to be submitted.

### **5.4 Wedding Photography**

T Anderson advised Committee members that the volume of requests for wedding location shoots at the Yaralla Estate has grown rapidly. It was noted that the number of guests at photos shoots has increased making it hard to manage and that one party arrived late and disrupted patients at the Estate with the use of photography lighting. T Anderson suggested that the number of people at a wedding shoot be limited and the time that they are allowed to stay on the grounds. It was agreed that the maximum number of people for a wedding shoot is 16 and that guests must leave the premises by 5:30 pm at the latest. Action: K Brighten to update the content on the website reflecting these agreed changes.

## **6. Other Business**

### **6.1 Yaralla Estate Newsletter**

K Brighten advised that the next newsletter is being finalised and will feature stories about the Yaralla Heritage Open Day held in April 2016 and the Great Australian Bake Off television series. This content will be circulated to Committee members for comment once finalised by the Media and Comms Department.

### **6.2 Great Australian Bake Off**

T Anderson advised that the television series, The Great Australian Bake Off will be located at the Yaralla Estate once again. This will not only raise funds for the Yaralla Estate but will also be great publicity. T Anderson suggested that the Great Australia Bake Off Team be approached to arrange an afternoon tea at the Yaralla Estate with the

crew (including Maggie Beer and Matt Moran) and members from the Yaralla Estate Community Advisory Committee. Action: K Brighten to investigate.

### **6.3 Community Garden**

The Committee raised the possibility of establishing a community garden at the Yaralla Estate. T Anderson advised that this venture was not possible at this stage because of the requirement stipulated by the NSW Office of Environment and Heritage that an archaeologist must be on-site. In addition, accessible public toilets must also be made available to the public. The costs associated for this work were too great for the SLHD. It was suggested that the University of Sydney could potentially be approached to seek assistance from the Department of Archaeology.

### **6.4 Sydney Innovation and Research Symposium**

T Anderson informed Committee members that the Sydney Innovation and Research Symposium will be a three day event held from 16 – 18 June 2016. The theme for the Symposium is *“Exploring New Opportunities”* and will feature keynote speaker, Associate Professor Declan Murphy, Director of Genitourinary Oncology, Peter MacCallum Cancer Centre. The program will also feature RPAs ICU and Organ Donation and Immunology Services. All Committee members are invited to attend this exciting event.

## **7. Next Meeting**

The next meeting will be held on Tuesday 19 July 2016 from 06:00 to 07:30 pm at the City of Canada Bay Museum.

# Action List

No.	Issue	Action	Owner	Outcome	Comments
1.	Thank Solider On	Send a letter to Solider On thanking them for their kind offer to use their office for Committee meetings.	K Brighten	New	
2.	UTS Journalism Student	Investigate the outcome of the proposal by a UTS Journalism Student wishing to write about the Yaralla Estate.	K Brighten	New	
3.	Great Australia Bake Off	Approach the Great Australia Bake Off team to propose an afternoon tea at the Yaralla Estate with the crew and members from the Yaralla Estate Community Advisory Committee.	K Brighten	New	
4.	Wedding Photography	Update the SLHD Yaralla website to reflect the new changes to wedding photography shoots.	K Brighten	New	
5.	Invitation to Symposium	Invitations to be sent to all Committee members to attend the SLHD Innovation and Research Symposium.	K Brighten	New	
6.	Yaralla Estate Newsletter	Circulate the content for the next Yaralla Estate Newsletter to Committee members for comment.	K Brighten	New	
7.	Community Garden – University of Sydney	Arrange a meeting with the University of Sydney to seek assistance from the Department of Archaeology to progress the work of the community garden.	K Brighten	New	
8.	Working Party	Canvass local community member's interest in establishing a working party to restore building infrastructure within the Yaralla Estate.	L Michel	New	
9.	Solider On	Approach Solider On to recruit potential community member's to join a working party to restore building infrastructure within the Yaralla Estate.	T Sinclair	New	
10.	NSW Disc Golf Club	Draft a letter on behalf of T Anderson to NSW Disc Golf Club advising them that their proposal was not supported by the	K Brighten	New	<i>Update: 18/05/2016 Letter to reflect</i>

No.	Issue	Action	Owner	Outcome	Comments
		Committee.			<i>Committee members concerns re. flora, fauna and community members.</i>
11.	Parking	Application and costings in development.	D Flood	In progress	<i>Update: 15/03/2016 In discussion with Council.</i>
12.	Projects	<u>Pathways</u> – approved in staged process.	T Anderson	In progress	
13.	Signage for parking	Arrange fee proposals for staged implementation of installing signage and investigate bird signage that was erected.	D Flood	Final Draft – resubmitted to OEH	
14.	Management Plan	Management Plan to be uploaded onto the Yaralla Website.	K Brighten	In progress	<i>Update: 15/03/2016 Awaiting return from Audio Visual services – original photographs being obtained for plan.</i>
15.	Yaralla Estate Work Plan	Yaralla Estate Work Plan to be updated and added to the Yaralla website.	K Brighten	In progress	<i>Update: 15/03/2016 Updated work plan to be distributed with next set of meeting papers.</i>
16.	Hyacinth Cottage	Arrange a letter box drop around the community to inform of the Hyacinth initiative. T Sinclair to assist in drafting letter.	T Sinclair K Brighten N Buckley	In progress	
17.	Organ Donation Garden	Draft a plan/process/options paper for how this may work. Develop a memorial policy about seat purchases. Norm to send through photos of golf club seats. Draft an options paper. Review policies from Centennial Park on memorial benches/ trees	M Kitchener K Brighten	In progress	
18.	Poetry Reading	Review establishing poetry reading at Yaralla Estate.	L Michel T Anderson	In progress	
19.	Pathways	Audio visual services to develop brochures and map out the different walks with Heritage Society (once works are	Media & Comms		<i>Update: 15/03/2016 Strategic relations and</i>

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		completed).			health promotion to liaise about the appropriate language to be used, measurements and various health benefits. Use sandstone to create inviting entrance at RSL side entrance to Estate. Should be part of concept design for all entrances.
20.	Narrated Tree Walk	Write a narrated tree walk for the Yaralla Estate.	S Read	New	<i>Update: 18/05/2016 K Brighten to contact S Read for an update on this project and provide assistance where necessary.</i>
21.	SLHD Communication Strategy	The SLHD Communications Strategy to be reviewed.	K Brighten M Kitchener	In progress	
22.	Open Day	L Michel to liaise with Deb Jenkins and Rolls Royce regarding parking and media and communication.	L Michel	In progress	<i>Update: 18/05/2016 It is anticipated that this will not occur until the end of the year.</i>
23.	Australia Day Dinner	200 <sup>th</sup> Australia Day Dinner Working party with Concord Marketing and Media Unit to be established and arrange a save the date.	A Kang K Brighten	In progress	
24.	Spring Picnic	Arrange a picnic for Committee members and their families at the Yaralla Estate in spring.	M Kitchener K Brighten	Ongoing	
25.	Yaralla Website	Include the Yaralla Website link in the monthly Inner West Courier newsletter.	K Brighten	In progress	
26.	Maintenance and repair works	Maintenance and repair works update to be put on website. Deb Jenkins to complete and send to Media and Comms.	D Flood K Brighten	In progress	
27.	Animal Husbandry and Horticulture	A meeting to be organised between Ryde School of Horticulture and SLHD. Approach agricultural colleges that may want to put on a display. and UWS Richmond. May need prior Heritage	M Kitchener	Deferred	

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		Council exemption – type 12 if involves temporary structures			
28.	Community Garden	Engineering/Ranger to investigate logistics and requirements of having a greenhouse on the Estate, in an appropriate building. Jeremy, Bob, Stephen and Guy to lead the community garden initiative.	M Stalker J Roper Tyler B Stephen G Pinkerton	Deferred	
29.	Pathways	A brief of the pathway widths and heights is to be prepared and circulated to the committee. Deferred: Madeleine to organise meeting with President of Kokoda Track Memorial Pathway, Bob Lusby, Teresa Anderson and Alice Kang.	D Flood M Kitchener	Deferred	
30.	Projects	Community Gardens and Greenhouse - The MoU with the contractor for the community garden to be reviewed.		Deferred	
31.	Estate Utilisation	Bob H to draft an audit structure on his return. Identify dates for ranger to perform sampling of utilisation.	B Hussey	Deferred	
1.	Public Foreshore Access	Attend the community workshop run by the Department of Planning and Environment to discuss the initial investigations and opportunities for Rhodes-East.	G Pinkerton	Complete	
1.	Madeira Vine	Organise the removal of Madeira Vine at Hyacinth Cottage.	D Flood	Complete	<i>Update: 18/05/2016 Reoccurrence of the weed will be monitored to ensure it is eradicated.</i>
1.	Oral Histories	Circulate list to Committee members of all people to be interviewed for the oral histories video.	M Kitchener	Complete	<i>Update: 18/05/2016 List to be sent to Media and Comms Department to progress work. It was noted that this body of work will commence once the Innovation and Research Symposium is completed in mid-June 2016.</i>
1.	Oral Histories	Script in development to be completed ASAP.	M Kitchener	Complete	<i>Update 16/03/2016 Script to be sent to the</i>



No.	Issue	Action	Owner	Outcome	Comments
					<i>Media and Comms Department.</i>