

**Sydney Local Health District
Yaralla Estate Community Advisory Committee**

Date: Tuesday 17 January 2017
Time: 06:00 – 07:00 pm.
Venue: City of Canada Bay Museum.
Chair: Dr Teresa Anderson, Chief Executive, Sydney Local Health District.

1. Present and Apologies

Present

Dr Teresa Anderson	Chief Executive, SLHD
* Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Mr Stuart Reed	Heritage Division, NSW Office of Environment and Heritage
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Norm Buckley	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Mr Guy Pinkerton	Local Resident / Neighbour
Ms Imogen Hooper	Management Trainee, SLHD
Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD

Apologies

Dr Tim Sinclair	General Manager, Concord Repatriation General Hospital
Mr Lachlan Prentice	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour

(* asterisk denotes presence via teleconference)

2. Confirmation of Previous Minutes

The minutes from the meeting held on 15 November 2016 were accepted as a true and accurate reflection of the proceedings, with one spelling amendment.

3. Action List

Please refer to the action list.

4. Business Arising

4.1 Australia Day 2017

Committee members expressed disappointment that there had been no mention of Isaac Nicholls in the Australia Day event communications. It was discussed that there could be lessons learnt from setting up the upcoming first event. It was also noted that it was good to have an initial event that could be made into an annual one.

Action: I Hooper to liaise with media and communications to highlight the significance of Sir Isaac Nicholls' at this year's Australia Day event held on the Yaralla Estate

5. Standing Agenda Items

5.1 Proposed Uses for Yaralla Estate

Cars n Coffee

'Cars n Coffee' have requested use of the grounds to hold an event. Committee members discussed it would be good to tie this in with an open day at the Estate. It was agreed that they should be invited to attend the next open day.

National Heritage Register

The committee discussed nominating Yaralla Estate for the National Heritage Register. It was raised that a nomination for Yaralla Estate to be included on the National Heritage Register may have already been submitted but it was worth further exploration and discussion with relevant parties.

Action: S Reed to explore whether this process was started previously

Art at Yaralla Estate

Committee members discussed holding art exhibitions at Yaralla Estate. Members agreed this would be a good initiative to support and there were numerous areas across the estate that could host artworks. It was decided to add arts and culture to the May committee meeting agenda for discussion.

Action: T Anderson to contact Chief Executive of Carriage works to discuss hosting an exhibition/event

Action: N Buckley to contact president of NSW Art Society to discuss hosting an exhibition/event

Jazz Nights

The committee members discussed holding a jazz event at Yaralla Estate similar to the Rivendell annual Opera night. It was suggested that the Conservatorium of Music be approached to suggest young musicians.

Action: Jazz nights at Yaralla to be added as agenda item for discussion at May meeting.

5.2 Yaralla Festival 2017

It was discussed that the next committee meeting should focus on Yaralla Festival 2017 planning. The planning and layout of the festival could be discussed in detail and it was agreed that the management trainees assisting in the overall management and planning for the event would attend the next meeting.

Action: I Hooper to invite management trainees to the next Committee meeting to be held on 21 March 2017.

6. Other Business

D Flood provided an update on the conservation management plan to the committee noting that *Solider On* had offered help in providing extra hands to continue physical work. Additionally, the firelines at Rivendell and Yaralla have been cleared. D Flood advised that the old sewer line pipe was in the process of being cleared and restored.

7. Next Meeting

The next meeting will be held on Tuesday 21 March 2017 from 06:00 to 07:00 pm at the City of Canada Bay Museum.

Action List

No.	Issue	Action	Owner	Outcome	Comments
1.	Art at Yaralla	Contact president of NSW Art Society re hosting an art exhibition/event at Yaralla	N Buckley	New	
2.	Art at Yaralla	Contact CE Carriageworks re hosting an art exhibition/ event at Yaralla	T Anderson	New	
3.	Yaralla Festival	I Hooper to invite management trainees to the next Committee meeting to be held on 21 March 2017.	I Hooper	New	
4.	National Heritage Register	Explore whether there are any prior National Heritage Register applications for Yaralla Estate	S Reed	New	
5.	Pathways Plan	Circulate the plan / layout for the restoration of the pathways to Committee members.	D Flood	Ongoing	<i>17/1/2017: D Flood to circulate relevant document to G Pinkerton for advice on seat locations</i>
6.	New Committee Member	Advertise in the local paper for a local community member to join the Yaralla Estate Community Advisory Committee.	I Hooper	In progress	
7.	Meeting with Local Council	Arrange a meeting with the City of Canada Bay Council to seek their assistance in restoring the pathways for the Yaralla Estate located near the Concord RSL and Community Club (on the South Eastern section of the property).	K Brighten	In progress	<i>17/1/2017: Awaiting response</i>
8.	Clay Target Shooting	Explore the feasibility of hosting a clay target shooting event at the Estate.	R Lusby	Ongoing	<i>17/1/2017: R Lusby to provide contact details</i>
9.	USyd – Department of Archaeology	Arrange a meeting with the University of Sydney to seek assistance from the Department of Archaeology to progress the work of the community garden.	R Garsia	Ongoing	<i>17/1/2017: R Garsia to follow up when semester begins</i>
10.	Soldier On	Approach <i>Soldier On</i> to recruit potential community members to join a working party to restore building infrastructure within the Yaralla	T Sinclair	Ongoing	

No.	Issue	Action	Owner	Outcome	Comments
		Estate.			
11.	Parking	Review parking arrangements and bollards at the Yaralla Estate.	D Flood	In progress	<i>17/1/2017: D Flood to explore temporary signage arrangements</i> <i>Update: 20/10/2016</i> <i>Gone to tender.</i>
12.	Signage for parking	Arrange fee proposals for staged implementation of installing signage.	D Flood	In progress	
13.	Bench Donations	Draft a document outlining the proposal for Bench Donations at the Yaralla Estate.	K Brighten	In progress	<i>Update: 15/11/2016</i> <i>Work to be undertaken by SLHD Fundraising Coordinator.</i> <i>Update: 15/11/2016</i> <i>G Pinkerton to outline where the Chairs should be located.</i>
14.	SLHD Communication Strategy	Review the SLHD Communications Strategy.	K Brighten	In progress	
15.	Pathways	Establish formal pathways for visitors at the Yaralla Estate.	T Anderson	Complete	<i>Update: 19/07/2016</i> <i>Approved, in stages.</i> <i>Once pathways are complete, a brochure is to be developed outlining the different walks with Heritage Society.</i>
16.	Poetry Reading	Review establishing poetry reading at Yaralla Estate.	L Michel T Anderson	Complete	

No.	Issue	Action	Owner	Outcome	Comments
17.	Australia Day Celebration	Arrange a community event at the Yaralla Estate to celebrate the 200th Australia Day anniversary.	K Brighten I Hooper	Complete	
18.	Spring Picnic	Arrange a picnic for Committee members and their families at the Yaralla Estate.	I Hooper	Complete	<i>Update: 15/11/2016 It was agreed that this item should be held over until the new year.</i>
19.	Representative Sydney Olympic Park	Send a letter to Sydney Olympic Park seeking a new representative to join the Committee.	K Brighten	Complete	
20.	Yaralla Estate Work Plan	Yaralla Estate Work Plan to be updated and added to the Yaralla website.	K Brighten	Complete	