

**Sydney Local Health District  
Yaralla Estate Community Advisory Committee**

Date: Tuesday 15 May 2017  
Time: 06:00 – 07:00 pm  
Venue: City of Canada Bay Museum  
Chair: Dr Steevie Chan, A/General Manager, Concord Hospital

---

**Present**

Dr Steevie Chan	A/General Manager, Concord Hospital
Ms Debbie Flood	Director, Capital Assets and Contract Services, SLHD
Professor Roger Garsia	Senior Clinician, Royal Prince Alfred Hospital, SLHD
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Norm Buckley	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour
Ms Imogen Hooper	Management Trainee, SLHD

**Apologies**

Dr Teresa Anderson	Chief Executive, SLHD
Mr Stuart Read	Heritage Division, NSW Office of Environment and Heritage
Mr Guy Pinkerton	Local Resident / Neighbour
Mr Lachlan Prentice	Local Resident / Neighbour
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Ms Alice Mantel	Local Resident / Neighbour

**2. Confirmation of Previous Minutes**

The minutes from the meeting held 17 January 2017 were accepted as a true and accurate reflection of the proceedings, with amendment to the size of Yaralla stated in 5.1 from 100 acres to 50 acres equating to 20.3hectares and to the spelling of HAME's.

**3. Action List**

Please refer to the action list.

**4. Standing Agenda Items**

**4.1. Proposed Uses for Yaralla Estate**

I Hooper advised the committee that the event brief for "Canada Bay by Candlelight" had been updated with the recommendations the committee had made at the previous meeting and the District would

proceed with planning for the event. Any updates would be fed back to the committee at future meetings for consultation.

I Hooper presented an event brief to the committee for the proposed 'Poetry Sounds at Yaralla Grounds' event. The event is to be held in November 2017 and will target local community poetry groups, interested community members and SLHD staff for an afternoon of poetry reading. The proposed area to hold the event is at the Balustrade with some light jazz music to precede the event. Committee members suggested there be inclusions of Banjo Patterson and Henry Lawson poems given the historical links they have with the Yaralla Estate. In particular Lawson's poem 'The Unknown Patient' which refers directly to Rivendell.

Nil other formal proposed uses for Yaralla Estate have been received since the last meeting.

#### **4.2. Yaralla Festival**

I Hooper advised the committee that preparations for the Yaralla Festival 2017 continue with no new risks or issues to be raised to the committee for consultation.

#### **5. Other Business**

L Michel inquired as to whether her grandson and his friends would be allowed to enter Yaralla Grounds to do some tidy up and general repairs to items such as the chicken coop. D Flood stated that she would review whether the Districts public liability would cover this and further advised J Gowdy and D Jenkins were in the process of developing a volunteer induction for Yaralla Estate for these types of activities in the future.

**Action:**

D Flood to review public liability policy in regard to visitors doing tidy up on the Estate.

L Michel advised that R Shipton, a clock repairer, had enquired during the last open day as to whether he would be allowed to repair the clock which was hung in the stables. D Flood stated that this would be a great thing to do but approval from the Heritage Council would need to be sought first off. L Michel to contact R Shipton and request he send through the request to the District for submission to the Heritage Council.

**Action:**

L Michel to request R Shipton submit a formal request to the District to repair the clock hanging in the stables

L Michel advised that he had been approached by the volunteer association 'Men of Trees' who would like to donate \$2000 towards gardening materials and restoration for Yaralla Estate. The committee asked L Michel to convey their appreciation for such a generous donation.

J Roper Tyler advised that he had been approached by the volunteer association who would like to donate \$1000 towards gardening materials and gardens for Yaralla Estate. The committee asked J Roper Tyler to convey their appreciation for such a generous donation.

D Flood advised that both these donations could be forwarded to the Yaralla Trust Account for use towards gardening purposes at the Estate.

R Garsia enquired as to whether there would be any available buildings or space to place a 'Mens Shed' on the premises of Yaralla Estate. D Flood advised this wouldn't be possible due to the large amount of works and restoration that would need to be undertaken to accommodate a space for them to use.

S Chan updated the committee on the Rivendell Flower Show planned for 23-24 September.2017. The event will be opened by Dame Marie Bashir and all funds raised will go to an aged care rehab service offered in the District called 'STRONG'. D Flood advised the committee that a staff member within the District had contacts with the organisers of the Chelsea Flower Show and would the committee like them

to pursue doing something similar to the show here at Yaralla Estate. The committee agreed that this would be a worthwhile thing to look into. S Riley added that it would tie in nicely with the passion that Dame Edith Walker had with displaying fruit, vegetables and flowers. D Flood will investigate further.

**Action:**

D Flood to ask contact with links to Chelsea Flower Show to attend a future meeting to discuss possibilities with committee

The committee recognised that this would be D Flood's last committee meeting before she went on extended leave and thanked her for her hard work and contribution to the committee.

**6. Next Meetings**

The next meeting will be held on Tuesday 18 July 2017 from 6:00 to 7:00 pm at the City of Canada Bay museum.

# Action List

No.	Issue	Action	Owner	Outcome	Comments
1.	Temporary Structure	L Prentice to forward request for erection of temporary structure at Yaralla Estate to Dr Anderson. Structure will require an endorsement exemption from Heritage Council of NSW.	L Prentice	Ongoing	16/5: L Prentice an apology but D Flood requested L Prentice send the request for official submission to D Jenkins
2.	Site visit to Yaralla bushcare areas	L Prentice to organise site visit for Committee members to cleared areas.	L Prentice	Ongoing	16/5: Held over
3.	Restoration of Haimes sign at Yaralla House	L Michel and N Buckley to meet and discuss restoration of the 'East, West, Hames Best' sign at Yaralla House and send Dr Anderson quotes.	L Michel N Buckley	Ongoing	16/5: N Buckley has given J Perkins the contact number for L Michel and will follow up on the 17/5
4.	Carols by Candlelight	I Hooper to develop a proposal for Christmas Carols at Yaralla Estate	I Hooper	Heldover	16/5: to be presented at the next meeting
5.	Art at Yaralla	Contact president of NSW Art Society re hosting an art exhibition/event at Yaralla	N Buckley	In progress	16/5: N Buckley to organise site visit and suggested 21/3: N Buckley to liaise with L Michael in setting up a site visit by NSW Art Society to look at space – Dr Anderson to be invited.
6.	Art at Yaralla	Contact CE Carriageworks re hosting an art exhibition/	Dr Anderson	In progress	16/5: Held over until

No.	Issue	Action	Owner	Outcome	Comments
		event at Yaralla			next meeting 21/3: L Havellagh to be invited to the next meeting
7.	Meeting with Local Council	Arrange a meeting with the City of Canada Bay Council to seek their assistance in restoring the pathways for the Yaralla Estate located near the Concord RSL and Community Club (on the South Eastern section of the property).	I Hooper	Ongoing	<i>16/5: Response received and meeting time TBC 17/1/2017: Awaiting response</i>
8.	USyd – Department of Archaeology	Arrange a meeting with the University of Sydney to seek assistance from the Department of Archaeology to progress the work of the community garden.	R Garsia	Ongoing	<i>16/5: R Garsia to follow up before next meeting. 21/3: Held over 17/1/2017: R Garsia to follow up when semester begins</i>
9.	Soldier On	Approach <i>Soldier On</i> to recruit potential community members to join a working party to restore building infrastructure within the Yaralla Estate.	S Chan	Ongoing	<i>16/5: S Chan meeting with Soldier On next week and will discuss 21/3: A Allan-Georgas to organise meeting between Dr Anderson, S Chan and Solider On</i>
10.	Bench Donations	Draft a document outlining the proposal for Bench Donations at the Yaralla Estate.	C McKay	In progress	<i>16/5: With C McKay to discuss at the next meeting G Pinkerton to provide suggested seating points to committee for comment  23/1: Z Benjamin drafted and will provide to I Hooper  Update: 15/11/2016</i>

No.	Issue	Action	Owner	Outcome	Comments
					<p><i>Work to be undertaken by SLHD Fundraising Coordinator.</i></p> <p><i>Update: 15/11/2016 G Pinkerton to outline where the Chairs should be located.</i></p>
11.	SLHD Communication Strategy	Review the SLHD Communications Strategy.	C McKay	In progress	<p><i>16/5: With C McKay to discuss at the next meeting</i></p> <p><i>21/3: Invite C McKay to attend the next meeting</i></p>
1.	Canada Bay by Candlelight	Management Trainees to update event brief for 'Canada Bay by Candlelight' and circulate to Committee members	Management Trainees	Complete	<i>16/5 Recommendations from the committee incorporated and signed off by CE for actioning</i>
1.	Event calendar update	I Hooper to update and circulate calendar of events as appropriate	I Hooper	Complete	<i>16/5: Attached to agenda</i>
2.	Media & Communications	I Hooper to invite C McKay to the next Committee meeting.	I Hooper	Complete	<i>16/5: C McKay an apology tonight but will attend the next meeting</i>
1.	Poetry Night	Management Trainees to present proposal of Poetry Night at Yaralla Estate	Management Trainees	Complete	<i>16/5: Presented and endorsed by committee</i>
2.	New Committee member	Dr Anderson to formally invite new Committee member on board	Dr Anderson	Complete	

No.	Issue	Action	Owner	Outcome	Comments
3.	Matting at Yaralla Festival	Dr Anderson to ask D Flood about possibility of matting in damp areas of paddocks at next Yaralla Festival	Dr Anderson	Complete	<i>16/5 : D Flood advised that this would do more harm than good to the ground and that the grass was quick to grow back after events such as Yaralla Festival.</i>
1.	National Heritage Register	Explore whether there are any prior National Heritage Register applications for Yaralla Estate	S Read	Complete	<i>16/5: Committee agreed not to pursue 21/3: Nil evidence of prior applications, L Michael to send S Read relevant information</i>
2.	Pathways Plan	Circulate the plan / layout for the restoration of the pathways to Committee members.	D Flood	Complete	<i>21/3: With G Pinkerton for feedback 17/1/2017: D Flood to circulate relevant document to G Pinkerton for advice on seat locations</i>
1.	Parking	Review parking arrangements and bollards at the Yaralla Estate.	D Flood	Complete	<i>16/5: Transferred to J Gowdy and being actioned  21/3: I Hooper to follow up with D Flood  17/1/2017: D Flood to explore temporary signage arrangements  Update: 20/10/2016 Gone to tender.</i>

