

**Sydney Local Health District  
Yaralla Estate Community Advisory Committee**

Date: Tuesday 18 July 2017  
Time: 06:00 – 07:00 pm  
Venue: City of Canada Bay Museum  
Chair: Dr Teresa Anderson, Chief Executive, SLHD

---

**Present**

Dr Teresa Anderson	Chief Executive, SLHD
Dr Steevie Chan	A/General Manager, Concord Hospital
Ms Alice Mantel	Local Resident / Neighbour
Ms Lois Michel	City of Canada Bay Heritage Society
Mr Norm Buckley	Local Resident / Neighbour
Professor Robert Lusby	Senior Clinician, Concord Repatriation General Hospital
Mr Stuart Read	Heritage Division, NSW Office of Environment and Heritage
Ms Jessica Crause	Manager, Consumer and Community Participation, SLHD
Ms Corryn McKay	Director, Communications, SLHD
Mr John Perkins	President, Royal Art Society (Guest)
Ms Imogen Hooper	Management Trainee, SLHD

**Apologies**

Mr Guy Pinkerton	Local Resident / Neighbour
Mr Lachlan Prentice	Local Resident / Neighbour
Ms Sue Riley	Local Resident / Neighbour
Mr Jeremy Roper-Tyler	Local Resident / Neighbour

**2. Confirmation of Previous Minutes**

The minutes from the meeting held 16 May 2017 were amended to remove the sentence referring to donations being forwarded to the Yaralla Trust Account.

**3. Action List**

Please refer to the action list.

**4. Standing Agenda Items**

**4.1. Proposed Uses for Yaralla Estate  
Poetry Night**

---

I Hooper informed the committee that the poetry night had been approved to be held in November with a specific date to yet be confirmed but likely a Sunday afternoon event.

C McKay suggested that local high schools and primary schools be approached for poetry submissions for the event. L Michel suggested Tim Hunter be a headline for the upcoming poetry night at Yaralla Estate and provided I Hooper with details to follow up.

Action: I Hooper to follow up with T Hunter re MCing the poetry night

### **Rock Art**

J Crause informed the committee of a new activity kids were participating in that involved painting smooth pebbles creatively and hiding them in various places, leaving clues/instructions to find the rock for other children online. J Crause proposed Yaralla Estate be a site for rock hiding and perhaps at the festival holding a stall for painting to get kids engaged in the activity. The committee agreed this would be a great way to get kids in the community active and engaged with the historic site.

### **Halloween**

C McKay asked whether the committee would endorse a Halloween event to be held at Yaralla Estate. The event would be held in the Grotto and Fairy Garden area of the estate. The committee decided that this should be an event considered for next year's calendar.

### **Mens Shed**

There was discussion regarding hosting a Mens Shed on site at Yaralla Estate. T Anderson suggested the double garage in the Surpentine Forrest as a possible site to have the shed. The committee was supportive of exploring options to host a Mens Shed at Yaralla Estate.

Action: I Hooper to follow up hosting a Mens Shed at Yaralla Estate

## **4.2. Yaralla Festival**

J Perkins, President of the Royal Art Society presented to the committee a proposal to have an art exhibition in the squash court as part of the Yaralla Festival this year. The exhibition would include a live art show where artists from the society paint the festival on a large canvas as it took place. The committee agreed this would be a wonderful edition to the festival day with scope to hold other exhibitions and art events on site later on.

It was agreed that the Heritage Society would hold the Devonshire tea stall at this year's festival.

## **5. Other Business**

Nil.

## **6. Next Meetings**

The next meeting will be held on Tuesday 19 September 2017 from 6:00 to 7:00 pm at the City of Canada Bay museum.

# Action List

No.	Issue	Action	Owner	Outcome	Comments
1.	Poetry at Yaralla	Contact T Hunter re MC'ing poetry event at Yaralla	I Hooper	New	
2.	Mens Shed	Contact Mens Shed to discuss hosting at Yaralla	I Hooper	New	
3.	Temporary Structure	L Prentice to forward request for erection of temporary structure at Yaralla Estate to Dr Anderson. Structure will require an endorsement exemption from Heritage Council of NSW.	L Prentice	Ongoing	18/7: I Hooper to follow up with L Prentice 16/5: L Prentice an apology but D Flood requested L Prentice send the request for official submission to D Jenkins
4.	Site visit to Yaralla bush care areas	L Prentice to organise site visit for Committee members to cleared areas.	L Prentice	Ongoing	18/7: Held over 16/5: Held over
5.	Art at Yaralla	Contact president of NSW Art Society re hosting an art exhibition/event at Yaralla	N Buckley	Closed	18/7: J Perkins in attendance 16/5: N Buckley to organise site visit and suggested 21/3: N Buckley to liaise with L Michael in setting up a site visit by NSW Art Society to look at space – Dr Anderson to be invited.

No.	Issue	Action	Owner	Outcome	Comments
6.	Meeting with Local Council	Arrange a meeting with the City of Canada Bay Council to seek their assistance in restoring the pathways for the Yaralla Estate located near the Concord RSL and Community Club (on the South Eastern section of the property).	I Hooper	In progress	18/7: Letter received back to say Council looking at the site 16/5: <i>Response received and meeting time TBC</i> 17/1/2017: <i>Awaiting response</i>
7.	USyd – Department of Archaeology	Arrange a meeting with the University of Sydney to seek assistance from the Department of Archaeology to progress the work of the community garden.	R Garsia	Ongoing	18/7: R Garsia has identified an interested person and will report back at next meeting 16/5: <i>R Garsia to follow up before next meeting.</i> 21/3: <i>Held over</i> 17/1/2017: <i>R Garsia to follow up when semester begins</i>
8.	Soldier On	Approach <i>Soldier On</i> to recruit potential community members to join a working party to restore building infrastructure within the Yaralla Estate.	S Chan	In progress	18/7: Meeting to be held this Friday 16/5: <i>S Chan meeting with Soldier On next week and will discuss</i> 21/3: <i>A Allan-Georgas to organise meeting between Dr Anderson, S Chan and Solider On</i>
9.	Bench Donations	Draft a document outlining the proposal for Bench Donations at the Yaralla Estate.	C McKay	In progress	18/7: <i>S Reed to review seating points</i>  16/5: <i>With C McKay to discuss at the next meeting</i> <i>G Pinkerton to provide suggested seating</i>

No.	Issue	Action	Owner	Outcome	Comments
					<p><i>points to committee for comment</i></p> <p><i>23/1: Z Benjamin drafted and will provide to I Hooper</i></p> <p><i>Update: 15/11/2016 Work to be undertaken by SLHD Fundraising Coordinator.</i></p> <p><i>Update: 15/11/2016 G Pinkerton to outline where the Chairs should be located.</i></p>
10.	SLHD Communication Strategy	Review the SLHD Communications Strategy.	C Mckay	In progress	<p><i>18/7 C McKay to provide to the committee at the next meeting for comment</i></p> <p><i>16/5: With C McKay to discuss at the next meeting</i></p> <p><i>21/3: Invite C McKay to attend the next meeting</i></p>
1.	Art at Yaralla	Contact CE Carriageworks re hosting an art exhibition/ event at Yaralla	Dr Anderson	Closed	<p><i>18/7: Will be re-opened at a future date</i></p> <p><i>16/5: Held over until next meeting</i></p> <p><i>21/3: L Havellagh to be invited to the next meeting</i></p>

No.	Issue	Action	Owner	Outcome	Comments
2.	Restoration of Haines sign at Yaralla House	L Michel and N Buckley to meet and discuss restoration of the 'East, West, Haines Best' sign at Yaralla House and send Dr Anderson quotes.	L Michel N Buckley	Closed	16/5: N Buckley has given J Perkins the contact number for L Michel and will follow up on the 17/5
3.	Carols by Candlelight	I Hooper to develop a proposal for Christmas Carols at Yaralla Estate	I Hooper	Closed	18/7: C McKay developing with Community Health to be held December 1 2017 16/5: to be presented at the next meeting
4.	Canada Bay by Candlelight	Management Trainees to update event brief for 'Canada Bay by Candlelight' and circulate to Committee members	Management Trainees	Complete	16/5 <i>Recommendations from the committee incorporated and signed off by CE for actioning</i>
1.	Event calendar update	I Hooper to update and circulate calendar of events as appropriate	I Hooper	Complete	16/5: <i>Attached to agenda</i>
2.	Media & Communications	I Hooper to invite C McKay to the next Committee meeting.	I Hooper	Complete	16/5: <i>C McKay an apology tonight but will attend the next meeting</i>
1.	Poetry Night	Management Trainees to present proposal of Poetry Night at Yaralla Estate	Management Trainees	Complete	16/5: <i>Presented and endorsed by committee</i>
2.	New Committee member	Dr Anderson to formally invite new Committee member on board	Dr Anderson	Complete	
3.	Matting at Yaralla Festival	Dr Anderson to ask D Flood about possibility of matting in damp areas of paddocks at next Yaralla Festival	Dr Anderson	Complete	16/5 : <i>D Flood advised that this would do more</i>

No.	Issue	Action	Owner	Outcome	Comments
					<i>harm than good to the ground and that the grass was quick to grow back after events such as Yaralla Festival.</i>
1.	National Heritage Register	Explore whether there are any prior National Heritage Register applications for Yaralla Estate	S Read	Complete	<i>16/5: Committee agreed not to pursue 21/3: Nil evidence of prior applications, L Michael to send S Read relevant information</i>
2.	Pathways Plan	Circulate the plan / layout for the restoration of the pathways to Committee members.	D Flood	Complete	<i>21/3: With G Pinkerton for feedback 17/1/2017: D Flood to circulate relevant document to G Pinkerton for advice on seat locations</i>
1.	Parking	Review parking arrangements and bollards at the Yaralla Estate.	D Flood	Complete	<i>16/5: Transferred to J Gowdy and being actioned  21/3: I Hooper to follow up with D Flood  17/1/2017: D Flood to explore temporary signage arrangements  Update: 20/10/2016 Gone to tender.</i>